

# Bertha Bartlett Public Library

Board Meeting–  
Monday, March 27, 2023  
6:30 p.m.

Opening of Meeting: Chris Feil, President

Approve Agenda:

Approval of Minutes

Citizens' Appearance:

Foundation update – Shelley Hart

Committee updates – Architect update – Gary Landhauser

Treasurer's Report: Duane Fournier –

- P& L Expenses
- March bills

Circulation Report: Duane Fournier

Correspondence/Communications:

Gilbert Update:

## **New Business:**

Enhance Iowa Grant presentation update

## **Old Business:**

- Bridges renewal – due by March 31 – recommendation to renew this
  - Hoopla – consider asking Foundation to help support this
- Demolition and asbestos abatement

## **Adjournment**

**Next** Monthly board meeting: Monday, April 24, 2023, 6:30 p.m.

## Staff Report

Kolleen Taylor

March 2023

The staff is gearing up for summer reading, and also doing some major reorganizing, trying to see if there are too many extraneous things in our staff workrooms, etc. With the last meeting with architects, we discovered a room we can use for some storage, so that will help! We've also been evaluating what we have stored in our back rooms. The special collections area will take all of the books in our work area, in addition to 1/3 of the books in my office, the local history and the Genealogy collection and Sons of Norway collection, and all our music collection.

Another meeting with Emergent was held last Tuesday, March 21, hoping that our staff concerns have been addressed. The most recent drawings eliminates 3 areas of storage AND the access to the attic will STILL be a ladder. As sad as it is that the attic access will continue, we might be able to make everything fit with an area designated as an office, returned to storage.

We are also evaluating how much we need to have "on hand" for our book processing. I try to purchase for six months of materials on most items. We have to keep a certain amount on hand at all times for processing materials, repair materials, copy paper, etc., We have shifted one of the wooden card catalogs to house the physical cards for new patrons, and have emptied a large metal card catalog that can be sold. We sold a prior unit through the Tin Chandelier for a good price.

We are also planning to inventory our library book collection, and try to fit in weeding before summer hits. We've weeded books, but not done a full inventory. We may need to work some weekends to finalize this. Once you start in an area you really have to continue until it is completed. Our new system is going to be easier to do this than prior systems. This is all work that needs done so our existing staff knows how to do this, AND to be realistic on space needs. And while we do purchase new books year around, they have to go someplace....and our shelves are full.

We are also exploring some new tools for evaluating book purchases. I'm currently handling most of the purchasing, but want to split this between our Children's department, Abra, Angie and Shelly so we all know how to judge books before purchasing, and be thoughtful about what our two communities will read.

Gilbert Library has been reorganized and Tanya has started a Tuesday morning storytime and has had from 4 to 12 children each week. She's doing a great job and it seems the community likes her. Our stats don't reflect this yet, but I suspect it will by summer. We have also changed our Wednesday hours from 10 to 2 pm to 8 a.m. to noon in Gilbert. Laura Loots works that stretch, and it might need to be adjusted to 12:30, but we are testing to see if parents dropping off their children at school might come to the library if we are open earlier one day.

Summer Reading plans are in the forefront of our youth services staff....and all the rest of us. Summers involve us all, always! Attendance at our Preschool programs have been averaging between 25 and 30 children, so we are adding a second Pre-school story time on Wednesday Mornings.

We do have some frustration, as we have been told we cannot send materials home with children in our school system, but Roland library has been able to do this. We will be investigating the cause of this.

Monday morning, the asbestos abatement should begin. This should be completed by Wednesday afternoon.

We may want to start thinking about how we might incorporate the smaller giving projects as fundraisers, like buying a brick, etc., having a penny jar or change jar that goes to the building project. There are small to medium sized grants out there, but as Shelley Hart has pointed out, with grants, there is also followup paperwork to be completed on each grant. I will be pursuing the Railroad grant once their website is updated (April 4) and I can start that process again, but that is only \$25,000. We will still need to raise money until the project is completed.

Bertha Bartlett Public Library  
Board of Trustees  
Minutes  
February 27, 2023

Chris Feil, board President opened the meeting at 6:09 p.m. Attending were Chris Feil, Lynn Cummings, Laura Donaldson, Theresa Sens, Matt Emerson; Library Director Kolleen Taylor; Duane Fournier joined the meeting later. Mary Kay Solberg as city council representative; Mark Jackson appeared in his role as city administrator. Tara Sitzman of Gilbert City Hall; Gary Landhauser, Becca Haugen and Patty Spowart with Emergent Architecture; Shelly Hart as foundation representative; Angie Stover and Shelly Gruwell as library employees.

The agenda was reviewed. A motion was made by Matt, seconded by Theresa to approve the agenda with one change: reviewing old business before new business to accommodate the library staff's time. All approved.

Due to a large group tonight, informal introductions were made.

Minutes were reviewed from the January meeting. A motion to approve the minutes with one change was made by Matt, seconded by Laura. All approved. January's minutes were approved with one edit to include the former Gilbert librarian's last name.

Architect Presentation - Bids have been done for demolition. It is estimated it will take approximately 10 days to demolish and take away the building. Demolition can begin as soon as the asbestos abatement is completed, which is expected to be by the end of February. There was less asbestos found than expected originally.

A space plan has been run through the architect's software to make a 3D tour of the new library building, which was reviewed with the board. Everyone was impressed with the visualized layout. The architect met with library staff today to gather input on the workings of the interior spaces of the library.

The architect discussed some details of the building and new features, and answered board questions. Some of the discussion points were as follows:

- Layout plan for the performance area shows about 160 seats but it can seat more. The room will be lockable as will be the special collections.
- Second floor will be structurally able to hold bookcases etc. as library needs change.
- Second floor storage – It is possible to create a space that can be combination practice room/storage. Changes such as these will be presented to the board for further review.
- A stage on the second floor runs into issues with ADA accessibility; it would need a ramp which takes up a lot of floor space so the architect recommends not putting in a stage. Piano will have to go up the stairs, the elevator is not big enough for it. To increase the size of the elevator would be very costly.

- Main level bathroom near children's area: By the code, we are currently one toilet more than we need. We could get rid of urinals and make the children's bathroom and staff bathroom smaller. The board discussed the location of the entrance to the bathroom near the children's area.
- Staff doesn't need a break room; put the kitchenette down to be usable by the large meeting room.
- The board discussed the possibility of the children's space and circulation area as alternates for the project. In which case, make the children's area alternate compatible with the current circulation area.

There was a discussion of acoustics in the performance space. Gary is concerned about the budget if we bring in an acoustic engineer. The architecture firm can do some acoustic calculations in-house. We will need to decide on carpet/hard floor, which could affect the desired ceiling material or need for acoustic panels.

The architect informed the board that a rooftop unit, and a firewall need to be put in and will be a material other than brick to be cost effective; but they will be aware of the aesthetic of the building as much as they can be. He is considering different ideas for a roof line and street view, including a flat roof instead of a pitched roof, which will help the project stay in budget.

No decisions are being made today on these issues discussed. The architect will put the discussed iterations into the software and present to the board at a later date for approval.

Next step – they will continue to refine the plans. The board will let them know our thoughts and decisions, particularly regarding the outside schemes. Then the architect will bring it back to the board for further review.

Citizens Appearance – Mary Kay Solberg discussed the LED lights on our building. The Story City Greater Chamber Connections (GCC) wants all the lights to come off at the same time for both the current library and Tekippe building. An electrician should take them down so that they do it correctly and will fix any mistakes. They can then put them back up when needed. Shanon (from GCC) got an estimate from Nelson Electric for this work. They estimated it would cost no more than \$1000.

Mary Kay informed the board that the city got a bid for the ball field project/carousel diamond to rebuild the concession stand with 2 bathrooms. The bid was \$400,000. In light of this, she suggested we consider there may not be money to complete our desired project as planned and that we should consider alternates for the project, and to make sure that the architect is updating cost estimates for us.

Foundation Report - Shelly gave the foundation report to the board. The foundation's 501(c)3 status is now accurate and up to date. The foundation has created a new mission statement.

New donations – Reliance State Bank has pledged \$1000.00 per year for 5 years. The foundation will cover that pledge until it is paid. American Packaging gave \$1000.00. The foundation is working with local business, Creative Endeavors. They will do a 'Candles for a Cause' event in April. They have a goal to raise \$360 with \$6 from each candle sold going to the foundation. The foundation can now accept stock donations which they can then liquidate to cash.

Old Business - Hoopla Prices. The contract for Overdrive needs to be done by the end of March.

Shelly from library staff discussed her and her family's use of Hoopla. It doesn't always have the newest titles, but she doesn't have to wait to check out a book.

The board discussed what funding the library receives from the state and county and how that may

apply to Hoopla/Overdrive. Kolleen has found that smaller libraries than us are using Hoopla and Overdrive both. She suggested the library could reallocate money from the CD/audio budget towards Hoopla. She will find out if anyone has only Hoopla or only Overdrive anymore. The board will make a decision at next month's meeting in time for the contract deadline for Overdrive.

Committee Updates - None this month.

Financial reports were reviewed by Duane. We are at less than 47% of our budget at this point with 41% of budget year remaining.

Duane reviewed the February bills. A motion to approve the financial reports was made by Duane seconded by Lynn. All approved.

Kolleen reviewed the circulation statistics reports. Teen programming has had high attendance and early out/preschool storytime have had good attendance despite the poor weather.

Correspondence - None

Board Training - none today

Gilbert Update - Tara and Kolleen gave the Gilbert Update – Tanya Smith has started working in the Gilbert Library and has filled in at Story City when needed. She is still trying to find a new weekly day for storytime. The library has been rearranged, and has changed the way they are doing DVDs. They are concerned with how the Ames Urban Fringe will affect the Gilbert Library in the future and discussed this issue with the board.

### **New Business:**

- Asbestos abatement
  - Abatement should be done in another few days. Kolleen will then have all remaining items removed and the demolition can begin.
- Fundraising
  - Chris has discussed making Kumla for Scandinavian days. The GCC has agreed it is a good idea for the library to do it. We can hire a caterer to make some and we can sell it at the Scandi Days at an upcharge for a fundraiser, perhaps on Saturday after the parade. Shelly will ask if the Foundation board members want to help. Other board members can help as well.
  - \$150 donation was received from local trivia team winnings.
  - Kolleen solicited \$400 donations to the library for her birthday.
  - The CAT grant has some requirements about fundraising after the award of the grant. Chris and Kolleen will ask for clarification on this at their meeting.

- Kolleen and Chris are going to Des Moines Thursday to give a presentation to the CAT grant board. Kolleen will find out if it will be helpful to have board support present.
- Demolition
  - The bid came in under budget. Bond is to the city and the contract is signed. Demo will begin soon.
- Lights (LED) – Nelson Electric Bid
  - Matt moved to approve \$1000.00 to have Nelson Electric remove the LED lights and store them. Duane seconded.
- Bridges renewal – due by March 31. Tabled to next meeting.

Next meeting:

Monday, March 27, 2023 at 6:30 pm.

A motion was made by Theresa, seconded by Duane to adjourn the meeting at 8:05pm. All approved.

Respectfully  
Theresa Sens, Secretary  
Trustee

**Library Expansion Project**  
**Mayor and City Council Work Session**  
**January 30, 2023**

- Discussion on Scope of Project and Budget

Current Budget the library is using was put together by the architect in November

Hoping to go to bid this summer

- Current status on revenue sources for project

CAT grant applied for could be up to \$500K, awarded in April

Current funds on hand: \$2,528,572

Will continue applying for grants and other funds

- Review approval process and signing of documents

1. Library Board recommends    2. City Council formal approval

3. Mayor Signs

Public Hearing and notices for bidders will be reviewed by Mark and attorneys

- Who is on the design and building committee that will work with the architect on the detail plans for bidding the project?

Chris Isebrand, Chris Feil, Kolleen, Duane, Grant Reimers

- Who will provide direction to the architect

Chris Feil

- Discussion on city plan review and building inspector fees  
Estimated \$26K in total fees, which are out of pocket expenses
  
- Who, along with the architect, will interact with the contractor?  
Kolleen, Grant
  
- Who will informally approve change orders?  
The architect will need to CC Mark on all change orders  
There will be a dollar amount that Kolleen will have authorization to approve and then will inform the Library Board and City Administrator
  
- What if expenditures exceed revenues?  
Foundation has funds in reserve to cover over-runs
  
- Agreement between foundation and the city  
Fred Larson will draft a legal document to define the agreement between the foundation and the city for the protection of the city specific to this project



**Bertha Bartlett Public Library Cash Flow**  
**February 2023 P L**

Acct #	Story City Expenses	2021-2022 Budget	Month to date	Year to date	Budget remaining	% of funds Remaining	FT & PT Salaries Combined
001-4410-6010	Salaries: Full Time	\$ 80,983.00	\$ 4,002.87	\$ 33,963.47	\$ 47,019.53	58.06%	Budget: \$124,733
001-4410-6020	Salaries: Part-time	\$ 43,750.00	\$ 4,531.98	\$ 36,123.31	\$ 7,626.69	17.43%	YTD:70,086.78 spent
001-4410-6110	FICA/Medicare	\$ 9,542.00	\$ 647.49	\$ 5,316.74	\$ 4,225.26	44.28%	Total: 58,865.89
001-4410-6130	IPERS	\$ 11,774.00	\$ 805.69	\$ 6,515.02	\$ 5,258.98	44.67%	\$54,646.22 remains
001-4410-6150	Insurance - Group Health	\$ 16,575.00	\$ 404.79	\$ 3,267.21	\$ 13,307.79	80.29%	43.80%
001-4410-6230	Travel/Training	\$ 500.00	\$ -	\$ 260.52	\$ 239.48	47.90%	
001-4410-6320	Building/Grounds	\$ 2,000.00	\$ 708.78	\$ 3,374.23	\$ (1,374.23)	-68.71%	
001-4410-6371	Utilities	\$ 2,200.00	\$ 829.61	\$ 2,807.74	\$ (607.74)	\$ (27.62)	
001-4410-6373	Telephone	\$ 1,200.00	\$ 79.73	\$ 168.86	\$ 168.86	1031.14%	
001-4410-6408	Insurance-General	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00	100.00%	
001-4410-6490	Professional Services	\$ 2,000.00	\$ -	\$ 677.00	\$ 1,323.00	66.15%	
001-4410-6499	Miscellaneous						
001-4410-6500	Programming	\$ 2,500.00	\$ 359.18	\$ 698.16	\$ 1,801.84	72.07%	
001-4410-6501	Building Supplies	\$ 1,000.00	\$ 170.00	\$ 324.55	\$ 675.45	67.55%	
001-4410-6502	Technology	\$ 2,000.00	\$ 220.20	\$ 1,349.56	\$ 650.44	32.52%	
001-4410-6505	Cataloging Supplies	\$ 1,200.00	\$ 47.97	\$ 604.96	595.04	\$ 49.59	\$ 49.59
001-4410-6506	Office Supplies	\$ 2,000.00	\$ -	\$ 1,122.94	\$ 877.06	43.85%	
001-4410-6507	Misc. Operating supplies		\$ -	\$ 119.00	\$ (119.00)	0.00%	
001-4410-6727	Capital Equipment		0	4601.07	-4601.07	0.00%	
001-4410-6508	Petty Cash/Postage	\$ 100.00	0	\$ -	\$ 100.00	100.00%	
001-4410-6770	Magazines	\$ 1,000.00	\$ 509.02	\$ 1,088.67	\$ (88.67)	-8.87%	
001-4410-6771	Audio	\$ 500.00	\$ -	\$ -	\$ 500.00	100.00%	
001-4410-6772	Books (+\$5000)	\$ 9,076.00	\$ 1,404.46	\$ 8,834.25	\$ 241.75	2.66%	
001-4410-6773	Video	\$ 500.00	\$ 120.74	\$ 567.50	\$ (67.50)	-13.50%	
001-4410-6774	Online Databases	\$ 1,000.00	\$ 1,000.00	\$ 1,501.96	\$ (501.96)	-50.20%	
		\$ 186,000.00	\$ 15,842.51	\$ 113,286.72	\$ 81,151.00	47.52%	\$ 50.03
<b>Deposits to: **</b>							
001-4410-1-4584	General Fund		\$ -	\$ 1,312.17			
001-4410-1-447	General Fund	\$ 25,000.00	\$ -	\$ 18,168.95		-27.32%	
031-4410-2-470	Donations		\$ -	\$ 1,060.00			
031-4410-4-430	Interest on Deposits		\$ 977.18	\$ 6,780.05			
	<b>Total Deposits</b>			\$ 27,321.17			
<b>B. Trust Fund Deposits/Balance</b>							
			YTD				
031-	Trust in General Fund	\$ 334,196.47					
031-4410-2-4404	Local Grant						
	ASB Savings Account	\$ 212,900.89	\$ (199,717.32)	\$ 13,196.57	Savings Accounts - CD transfer below		
031-0950-4-4300	Interest (CD's)*		\$ 200,000.00	\$ 200,000.00	GNB Bank CD rate of 3.1%		
031-4410-4-4799	Misc. Receipts	\$ -					
	(1 CD in GNB for \$200,000)			\$ 213,196.57			
<b>Library Trust Expenses</b>							
031-4410-6230	Travel & Training		\$ 8,493.40	\$ 8,493.40	Emergent Architecture		
031-4410-6320	Building & Grounds						
031-4410-6490	Professional Services						
031-4410-6507	Misc. Operating	\$ -					
031-4410-6727	Capital Equipment						
031-4410-6672	Books						
031-4410-6798	Capital Project		\$ 1,049.00	\$ 1,049.00	Asbestos testing		
	<b>Total Library Trust Exp</b>	\$ -	\$ 9,542.40	\$ 9,542.40			



# Bertha Bartlett Public Library

## March 2023 bills

Code	Written To	Date	Amount	Comments/Mileage @ .56/mile
001-4410-6150	Wellmark	1/2/2023	\$411.79	Health Insurance, KT
001-4410-6320	Aspen	auto	\$ 30.00	Trash removal (automatic monthly payment)
001-4410-6320	Sabrina Gogerty	3/24/2023	\$ 293.75	Library cleaning
001-4410-6371	Black Hills Energy	3/24/2023	\$ 662.78	503 & 509 Broad Street
001-4410-6373	Aureon	3/1/2023	\$ 73.99	Telephone
001-4410-6506	Amazon	3/2/2023	\$ 23.98	Office supplies - paper
001-4410-6490	Story City Space Center	3/26/2023	\$ 120.00	Storage unit - 2 months
001-4410-6501	Quill	2/16/2023	\$ 255.75	Paper products, building supplies
001-4410-6505	Demco	3/23/2023	\$ 121.95	Cataloging Supplies (shipping cost:?)
001-4410-6506	Quill	2/16/2023	\$ 67.11	Cataloging Supplies
001-4410-6506	Quill	2/16/2023	\$ 8.29	small boxes
001-4410-6772	Center Point Large Print	2/17/2023	\$ 300.81	Books
001-4410-6772	Center Point Large Print	3/1/2023	\$ 138.42	Books
001-4410-6772	Ingram	2/17/2023	\$ 173.90	Books
001-4410-6772	Ingram	3/2/2023	\$ 17.98	Books
001-4410-6772	Ingram	3/9/2023	\$ 126.42	Books
001-4410-6772	Baker & Taylor	1/21/2023	\$ 67.65	Books
001-4410-6772	Baker & Taylor	2/27/2023	\$ 33.62	Books
001-4410-6772	Baker & Taylor	3/7/2023	\$ 92.24	Books
001-4410-6772	Baker & Taylor	3/14/2023	\$ 246.98	Books
001-4410-6772	Baker & Taylor	3/22/2023	\$ 107.71	Books
001-4410-6772	Amazon	3/22/2023	\$ 62.20	Books
001-4410-6773	Amazon	3/22/2023	\$ 44.94	dvds
	<b>TOTAL - Story City</b>		\$3,482.26	
	<b>Gilbert Bills</b>			
033-4410-6506	Amazon	3/2/2023	\$ 31.66	Open flag & pole
033-4410-6772	Ingram	3/9/2023	\$ 88.12	Magazine subscription
033-4410-6772	Baker & Taylor	2/21/2023	\$ 17.09	Book
033-4410-6772	Baker & Taylor	3/7/2023	\$ 17.09	Book
033-4410-6772	Baker & Taylor	3/14/2023	\$ 15.95	Book
033-4410-6772	Amazon	3/22/2023	\$ 8.49	Book
	<b>Total - Gilbert</b>		\$ 178.40	

Approved on this day \_\_\_\_\_ by \_\_\_\_\_

Bertha Bartlett Public Library  
2022-2023 Statistics Report

	July 21	July 22	Aug. 21	Aug. 22	Sept. 21	Sept. 22	Oct. 21	Oct. 22	Nov. 21	Nov. 22	Dec. 21	Dec. 22	Jan. 22	Jan. 23	Feb. 22	Feb. 23	Mar. 22	Apr. 22	May 22	June 22
City	2402	2197	1929	2012	1671	1657	1411	1762	1750	1712	1296	1680	1399	1453	1521	1402	1583	1540	1045	2469
County	362	438	361	380	246	391	307	294	357	338	381	220	360	322	256	240	414	458	393	445
Other	817	1087	890	970	777	693	854	679	853	638	786	607	903	650	763	656	914	638	790	932
Gilbert	639	455	439	387	295	196	276	168	250	127	292	136	201	122	201	128	206	214	229	540
<b>Total</b>	<b>4220</b>	<b>4177</b>	<b>3619</b>	<b>3749</b>	<b>2989</b>	<b>2937</b>	<b>2848</b>	<b>2903</b>	<b>3210</b>	<b>2815</b>	<b>2755</b>	<b>2643</b>	<b>2863</b>	<b>2547</b>	<b>2741</b>	<b>2426</b>	<b>3117</b>	<b>2850</b>	2457	4386
Open Access	817	1062	890	995	777	657	854	679	853	638	786	607	903	650	763	656	914	638	790	932
Adult	1348	1229	1021	1246	975	1107	1030	1129	1113	1153	975	1053	1167	1068	1088	989	1244	1036	1026	1293
Young Adult	197	216	189	203	100	135	65	161	65	139	54	117	115	120	61	125	143	127	111	203
Juvenile	2229	2296	1989	1900	1536	1436	1378	1332	1546	1236	1315	1105	1222	1040	1252	1057	1275	1343	1058	2461
Video	0																		0	6
DVD	324	302	349	264	270	180	305	193	391	203	302	2582	254	226	224	179	312	241	201	305
Audio	0										59		21		44	0	43	16		4
CD	0	16				2	0	4		3		16		2		0	4	1	1	0
CD book	67	56	39	56	40	30	35	30	51	29	11	37	29	48	19	33	23	28	24	59
Magazines	18	17	14	34	40	22	17	21	12	18	18	11	13	9	16	7	32	26	21	19
Puzzles	1	32	1	25	9	13	6	18	28	31	7	46	26	30	31	30	35	31	11	25
Puppets	6	4	11	6	0	2	0	1	0	0		1		3		2			0	7
Other	21	9		15	19	10	12	14	4	3	10	5	6	1	5	4	6	1	4	43
<b>Total</b>	<b>4211</b>	<b>4177</b>	<b>3613</b>	<b>3749</b>	<b>2989</b>	<b>2937</b>	<b>2848</b>	<b>2903</b>	<b>3210</b>	<b>2815</b>	<b>2751</b>	<b>2643</b>	<b>2853</b>	<b>2547</b>	<b>2740</b>	<b>2426</b>	<b>3117</b>	<b>2850</b>	2457	4425
E-books			406	332	350	299	344	336	303	276	317	276	403	320	346	276	320	267	289	322
Downloaded Audio		384	300	375	284	386	293	370	313	359	334	344	334	336	327	379	323	351	330	347
Ref.? Asked	213	350	179	106	134	102	139	103	147	102	59	55	70	103	78	98	82	82	65	121
Ref.? Answered	213	105	179	106	134	102	139	103	147	102	59	55	70	103	78	98	82	82	65	121
Reference-Gilbert	54	32	54		51	44	32	39	37	32	10	39	27	7	19		26	29	18	43
<b>PATRONS</b>																				
Programs - children	11	14	2	8	3		4	14	3	7	3	6	4	8	6	8	5	7	9	8
Attendance - children	321	373	13	25	26	124	30	178	22	123	23	90	43	134	88	152	43	135	106	428
Attendance - adults	113	179	2	6	19		22	64	15	36	21	32	16	43	41	53	32	59	35	156

## Bertha Bartlett Public Library 2022-2023 Statistics Report

Programs - StoryX		0	1	2		6		5		6		6		5		6				
Attendance - children		0	9	15		41		36		36		20		32		44				
Attendance - adults		0	2	2		8		5		7		3		6		8				
Programs - Teen/Tweens	3	5	2	4	4	4	2	2	2	4	1	3	3	4	2	4	1	3	2	6
Attendance - teens	17	26	4	8	12	23	4	15	8	32	5	23	19	33	15	25	4	16	12	54
Attendance - adults	6	6	2	6	2	4	0	2	1	6	0	6	1	5	0	5	1	3	3	
Programs - Adult	3	6	3	7	4	7	4	5	5	2	4	6	6	6	5	6	7	9	5	6
Attendance - children	4	0	0	5	5	0				0	0	0	0	0	0	1		5		31
Attendance - adults	14	41	18	36	22	40	13	25	29	40	28	30	34	31	30	31	46	61	37	144
Total Programs	17	21	9	1	11	29	10	21	10	23	8	22	13	23	13	24	13	19	16	14
Total Attendance	475	625	355	21	86	272	72	321	75	265	77	232	113	284	174	319	126	281	187	547
Gilbert Programs	13	11	1	1	5	1	5		6	0	5	0	3	0	4	2	6	4	2	13
Attendance	379	341	306	135	7	13	2		22	0	45	0	29	0	33	18	41	30	20	579
Attendance - Adults	108	116		140	9		8		29		28	0	15	0	16	5	24	18		192
<b>Hours - Gilbert</b>	81	72	73	80	76	67	70.0	68.0	66.0	87.0	76.0	72.0	68	69.5	68	64	83	68	66	78
Total People	818	697	324	758	165	172	172	199	179	139	181	155	171	122	134	88	215	183	217	1029
People/hour	10.10	9.70	4.40	9.50	2.1	2.6	2.5	3.0	2.7	1.6	2.4	2.1	2.5	1.8	2	1.4	2.6	2.7	3.2	13.2
Gilbert Site Circ.	881	700	594	624	458	325	456	417	409	314	471	404	369	184	369	233	422	340	357	794
<b>Hours - Story City</b>	198	187	202		191	191	194	198	193.0	191.0	186.0	169.0	190	191	184	180	209	196	195	199
Total People	2301	2665	2117		3341	2889	2199	3187	2029	2377	1781	2011	1813	2143	1728	2154	2541	2078	2009	3048
People/Hour	11.6	14.3	10.5		17.5	15.1	11.3	16.1	10.5	12.5	9.6	11.9	9.5	11.2	9.4	12.1	12.2	10.6	10.3	15.3

Bertha Bartlett Public Library  
2022-2023 Statistics Report

<b>CARDS</b>																				
Issued - Story City	11	25	23	15	15	12	6	15	22	18	5	2	12	7	9	13	16	20	12	20
Issued - Gilbert	9	3	6	7	3	3	4	8	1	4	1		0	0	0	2	3	3	5	12
Withdrawn	3	0	2		0	0	0	0			0		0		0	1	20	16	0	0
renewed - Story City	1	27	40	20	57	29	35	26	27	31	3	1	30	6	24	18	32	16	11	43
renewed - Gilbert	11	8	2	10	13	1	(combined)	2	9	1	4		2	0	1	3	0	0	11	2
Meeting Room Library	15	9	2	9		11	8	16	9	14	5	19	8	18	10	19	9	14	10	9
Meeting Room - Other	2	8	6	14		7	5	16	9	6	5	21	5	15	5	12	12	7	7	2
Other meetings				17		16		6		14				6		8				
Computer Use	130	96	141	121	106	123	96	93	96	95	80	63	86	71	89	78	111	115	91	93
Test Proctoring			0		0	0		0		0	0	0			0	0		0	0	
Interlibrary Loans Requested	11	12	14	15	8	15	10	13	25	17	4	12	24	19	15	28	16	19	13	11
Interlibrary Loans Sent	27	27	35	37	31	38	31	34	37	32	27	24	35	32	32	34	38	24	28	27
Book Club Sets	0		2	2	0	0	2	0	1	1	2	1	2		2	0	0	0		0
Microfilm Use			0		0	1	1	0	2		0				0	0		0	1	2
Gilbert Computer use	22	41	27	34	37	10	28	7	21	9	13	3	15	10	15	1	16	11	8	6
In House Use - Gilbert	464	221	221	155	107		100	15		4	117			48	42	1	77	65	70	276

In House Use -  
Story City