

Bertha Bartlett Public Library

Board Meeting–
Thursday, July 21, 2022
6:30 p.m.

Opening of Meeting: Chris Feil, President

Approve Agenda:

Approval of Minutes

Citizens' Appearance:

Foundation update – Shelley Hart

Committee updates -

Treasurer's Report: Duane Fournier –

- P& L Expenses
- July bills

Circulation Report: Duane Fournier

Correspondence/Communications:

Board Training:

Gilbert Update:

New Business:

- State reports submitted
 - Direct State Aid
 - Open Access

Old Business:

- Copier – purchase prices – see quotes
- Building update
- Credit card payment processing

Adjournment

Monthly board meeting: Monday, August 22, 2022?

Staff Report

Kolleen Taylor

July 2022

The library programs have continued to have exceptionally good attendance, even as the month of July winds down, our attendance has regularly exceeded our building capacity, averaging over 80 children in the K-4 programs, and hitting as high as children and adults. Teens and tween programs have maintained at last a half dozen each week, with the highest attendance at the fishing program in June.

We have made special allowances for the theatrical and musical groups to use our facilities leading up to the Art in the Park program. Their rehearsal space does not have air conditioning, and the temperatures have made their rehearsals unbearable. This week they will be meeting each night either in the Annex or the meeting room with Mary Sirna keeping them on track.

Copier quotes came in this week. There is a dramatic different between copier prices, and the quote from Konica Minolta appears to be the best choice. We have a Konica Minolta in Gilbert and it has been virtually maintenance free for nearly 10 years....we used it in Story City, purchased it from the company and moved it to Gilbert. All we do is order toner, and we all liked the machine.

I have been talking with Tom Wynia and his firm about the problem with our IRS status. Since the problem came up, I have stopped working on grants until this is resolved, and with the year end and summer reading, there hasn't been time anyway. The completion of the Taxes for the Foundation was necessary as some of the paperwork needed was within the long version of the 990 form. Due to the number and amount of donations we have received this past year, it was much more complex and the final document is quite hefty, as was the price tag to complete the paperwork.

As part of the Story County commitment to the project, we also needed to complete a SAM.gov form. Dave Morris and I have discussed this and he is taking the lead on getting the proper criteria in place so we can accept this donation.

We are approaching the end of the first year of the contract with the architectural firm, and the need to sit down and review the building plans seems urgent. As you recall, their fees are only guaranteed for 2 years. There is a lot of concern with the rate of inflation that we will be unable to complete the project even if we do raise the \$3.1 million. I'd like to suggest we not consider renovating the main part of the library, just get the Tekippe building torn down, and a skeleton structure in place, with carpeting or flooring and enclose the courtyard. I would like to think we can replace the carpeting at that time, but we might need to hold off on the rest of the project, and we really need to get some quotes to see how far off we are from moving forward.

I'm urgently in need of a vacation, and we think with Nicole, we will be able to cover both Story City and Gilbert. I'm looking at late September or October to take at least a week off. Until then there are many reports due in the next few months, and the building project needs attention too. I'm taking a day off here and there, but it's not enough. I'm definitely feeling my age!

The Foundation and I need the Trustees to meet with the Steering Committee or the building committee, whichever or both combined and get this on track. We truly are running out of time!

Bertha Bartlett Public Library

Board of Trustees Meeting 6/30/22 6:36 PM

Present: Feil, Cummings, Emerson, Fournier, Solberg, Taylor, Hart, and Jackson

Approval of Agenda – No changes

Approval of Minutes – Lynn Motion, Duane Seconded, Passed Unanimously

Mary Kay brought up some discussion of the new edition blocking the view of the mural to the East. The 2nd story of the new edition will have a perfect view of the mural.

Foundation Update – Shelley reported on the Foundation financials. The Foundation is considering gifts for different giving levels for the 100 birthday of the Library. Discussed the idea of piano keys or musical notes to hold donor names as a way to honor people/businesses who contributed. The Foundation has hit a snag. The IRS shows we give money to other organizations, which is not correct. It also may show we have a paid Board of Directors which is also incorrect. The Foundation exists to support the Library.

Duane presented the Treasurer's Report. Story City is very close to being right on budget for the year. Gilbert is over budget. Money will be moved from Gilbert donations to make up the difference. There were some questions on the copy machine bills. Motion to approve the June bills by Duane and seconded by Matt. Motion passed unanimously.

Circulation Report – June is down from last year. Habits may have changed with the pandemic.

Correspondence A check from the Pellegeno family was received was received.

Board Training: Kolleen reviewed Project Gotcha Chairman's Planning Guide as a tool to manage projects.

Gilbert May increase hours in Gilbert if staffing can be arranged. No motion at this time.

New Business:

Welcome to new hire Nicole Gelina. She brings library experience to the job and has been a great addition to the staff.

Discussed buying or leasing a new copier and from which company. Kolleen will check prices to buy the new copier outright.

An amended Policy on Diversity, Equity, and Inclusion was passed. The final line of the draft was removed. Motion by Duane and seconded by Lynn. The motion was unanimously approved.

The Library could use Govpay.com to accept credit cards for overdue fines, lost books or copy fees. Patrons would have to accept an additional fee for using credit cards. Kolleen will get more information from Heather S. at the City.

Old Business:

Wages for 2022-2023 would increase at the same rate as cost of living raises for the rest of the City. Duane made the motion and Matt seconded. Approved.

Chris and Matt recommended a change to the number of people on the Board of Trustees. They suggest increasing the number by 2. This goes to the City Council and would need to be approved by the City Council and voted on. The current Board of Trustees recommended the change. Matt made the motion and Duane seconded. It passed unanimously.

Kolleen shared the latest update for the new addition. \$2,268,703.52 has been raised or pledged for the addition.

The Banner will be put up on the columns outside by the Courtyard area.

Mark Jackson said the City Council has heard from people who want to vote to extend the Capital Improvements Reserve Levy for the Library separately. The Library would receive approximately \$120,000 spread over four years. This money would be the City contribution to the new building project. At the current time this is the only City contribution to the building project.

Recorded by

Lynn Cummings
Acting Secretary

Bertha Bartlett Public Library Cash Flow
June 2022P L

<u>Acct #</u>	<u>Story City Expenses</u>	<u>2021-2022</u> <u>Budget</u>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u> <u>remaining</u>	<u>% of funds</u> <u>Remaining</u>
001-4410-6010	Salaries: Full Time	\$ 49,953.00	\$ 3,849.80	\$ 63,358.25	\$ (13,403.25)	-26.83%
001-4410-6020	Salaries: Part-time	\$ 61,543.00	\$ 3,813.78	\$ 47,057.83	\$ 14,487.17	23.54%
001-4410-6110	FICA/Medicare	\$ 8,530.00	\$ 579.60	\$ 8,294.21	\$ 235.79	2.76%
001-4410-6130	IPERS	\$ 10,525.00	\$ 679.06	\$ 9,530.98	\$ 994.02	9.44%
001-4410-6150	Insurance - Group Health	\$ 5,737.00	\$ 427.83	\$ 10,351.83	\$ (4,616.83)	-80.50%
001-4410-6230	Travel/Training	\$ 1,000.00	\$ 17.55	\$ 639.87	\$ 360.13	36.01%
001-4410-6320	Building/Grounds	\$ 7,312.00	\$ 1,154.24	\$ 6,518.63	\$ 793.37	10.83%
001-4410-6371	Utilities	\$ 2,200.00	\$ 126.69	\$ 4,020.06	\$ (1,820.06)	-82.73%
001-4410-6373	Telephone	\$ 4,800.00	\$ 78.17	\$ 916.59	\$ 3,883.41	80.90%
001-4410-6408	Insurance-General	\$ 2,900.00	\$ -	\$ 3,988.00	\$ (1,088.00)	-37.52%
001-4410-6490	Professional Services	\$ 2,000.00	\$ 2,767.50	\$ 3,344.62	\$ (1,344.62)	-67.23%
001-4410-6499	Miscellaneous	\$ -	\$ -	\$ 95.45	\$ (95.45)	0.00%
001-4410-6500	Programming	\$ 2,500.00	2891.21	\$ 4,033.14	\$ -1533.14	-61.33%
001-4410-6501	Building Supplies	\$ 1,000.00	183.45	\$ 790.24	\$ 209.76	20.98%
001-4410-6502	Technology	\$ 2,000.00	\$ -	\$ 1,667.82	\$ 332.18	16.61%
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ -	\$ 812.13	\$ 687.87	45.86%
001-4410-6506	Office Supplies	\$ 2,200.00	\$ 308.37	\$ 2,105.64	\$ 94.36	4.29%
001-4410-6507	Misc. Operating supplies	\$ 200.00	\$ -	\$ 115.52	\$ 84.48	42.24%
001-4410-6727	Capital Equipment					
001-4410-6508	Petty Cash/Postage	\$ 500.00	83.75	\$ 158.75	\$ 341.25	68.25%
001-4410-6770	Magazines	\$ 1,000.00	\$ -	\$ 1,380.26	\$ (380.26)	-38.03%
001-4410-6771	Audio	\$ 800.00	\$ -	\$ 34.22	\$ 765.78	95.72%
001-4410-6772	Books (+\$5000)	\$ 12,000.00	\$ 2,071.39	\$ 13,606.30	\$ (1,606.30)	-13.39%
001-4410-6773	Video	\$ 800.00	\$ 218.47	\$ 856.58	\$ (56.58)	-7.07%
001-4410-6774	Online Databases	\$ 5,000.00	\$ -	\$ 1,558.79	\$ 3,441.21	68.82%
		\$ 186,000.00	\$ 19,250.86	\$ 185,235.71	\$ 764.29	0.41%
Deposits to: **						
001-4410-1-4580	General Fund	\$ 3,500.00	\$ 407.10	\$ 2,708.97	\$ (791.03)	22.600%
001-4410-1-4470	General Fund	\$ 24,000.00	\$ -	\$ 30,969.64	\$ 6,969.64	29.04%
031-4410-2-4705	Donations	\$ 2,370.00	\$ 1,040.00	\$ 4,005.00	\$ 4,005.00	\$ -
031-4410-4-4300	Interest on Deposits	\$ 3,404.35	\$ 335.44	\$ 5,065.12	\$ 5,065.12	\$ -
	Total Deposits					
B. Trust Fund Deposits/Balance						
			YTD			
031-	Trust in General Fund	\$ 335,760.10	\$ (1,563.63)	\$ 334,196.47		
031-4410-2-4404	Local Grant		\$ -	\$ 4,953.09		
	ASB Savings Account	\$ 107,170.03	\$ 105,730.86	\$ 212,900.89		
031-0950-4-4300	Interest (CD's)*					
031-4410-4-4799	Misc. Receipts	\$ -				
	(*Both CD's now in GNB Bank-Lib. Savings account)			\$ 552,050.45		
Library Trust Expenses						
031-4410-6230	Travel & Training					
031-4410-6320	Building & Grounds	\$ 5,128.00	\$ 6,997.12	\$ 12,125.28		
031-4410-6490	Professional Services					
031-4410-6507	Misc. Operating	\$ -				
031-4410-6727	Capital Equipment					
031-4410-6672	Books					
031-4410-6798	Capital Project	\$ 2,730.70		\$ 2,730.70		
	Total Library Trust Exp	\$ 7,858.70	\$ 6,997.12	\$ 14,855.98		

Budget Comparisons Bertha Bartlett Public Library

2022-2023

Bertha Bartlett Public Library - Story City Budget

Story City		FY 20-21	FY 21-22	FY 22-23
Salaries, Full		\$ 48,498.00	\$ 49,953.00	80983
Salaries, Part		\$ 59,750.00	\$ 61,543.00	43750
FICA		\$ 8,281.32	\$ 8,530.00	9542
IPERS		\$ 10,218.61	\$ 10,525.00	11774
Insurance, Health		\$ 4,800.00	\$ 5,737.00	16575
Travel/Training		\$ 1,300.00	\$ 1,000.00	500
Building/Grounds		\$ 9,052.07	\$ 7,312.00	2000
Equipment Repair/Main't				
Utilities		\$ 1,900.00	\$ 2,200.00	2200
Telephone		\$ 4,800.00	\$ 4,800.00	1200
Insurance, General		\$ 2,100.00	\$ 2,900.00	3900
Professional Services		\$ 2,000.00	\$ 2,000.00	2000
Miscellaneous				
Programming		\$ 2,500.00	\$ 2,500.00	2500
Building Supplies		\$ 800.00	\$ 1,000.00	1000
Technology		\$ 3,000.00	\$ 2,000.00	2000
Cataloging Supplies		\$ 1,500.00	\$ 1,500.00	1200
Office Supplies		\$ 2,500.00	\$ 2,200.00	2000
Miscellaneous Oper. Supplies		\$ 200.00	\$ 200.00	0
Postage/Petty Cash		\$ 800.00	\$ 500.00	100
Capital Equipment				
Magazines		\$ 1,500.00	\$ 1,000.00	1000
Audio		\$ 1,000.00	\$ 800.00	500
Books		\$ 12,000.00	\$ 12,000.00	9076
Video		\$ 1,000.00	\$ 800.00	500
Online Licensing/Databases		\$ 1,000.00	\$ 5,000.00	1000
Capital Projects				
TOTAL		\$ 180,500.00	\$ 186,000.00	195300

Budget comparisons Gilbert Library Budget

A Branch of the Bertha Bartlett Public Library

			Proposed			
			Budget	Budget	Budget	
			FY 20-21	FY 21-22	FY 22-23	
Revenues						
Interest						
Local Reimbursement			\$48,000.00	\$ 48,000.00		
Donation						
Misc. Receipts						
TOTAL			\$48,000	\$ 48,000.00	\$ 62,000.00	
Expenditures						
Salaries, Full			\$ 15,900.00	\$ 16,377.00	\$ 26,419.00	
Salaries, Part			\$ 14,925.00	\$ 15,373.00	\$ 16,476.00	
FICA			\$ 2,358.21	\$ 2,489.00	\$ 3,281.00	
IPERS			\$ 2,909.88	\$ 2,997.00	\$ 4,049.00	
Insurance, Health			\$ 1,600.00	\$ 1,913.00	\$ 5,525.00	
Travel & Training			\$ 700.00	\$ 500.00	\$ 250.00	
Insurance, General			\$ 500.00	\$ 500.00		
Professional Services			\$ 200.00	\$ -		
Programming			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Technology			\$ 500.00	\$ 500.00	\$ 300.00	
Minor Equipment						
Cataloging Supplies			\$ 400.00	\$ 400.00	\$ -	
Office Supplies			\$ 200.00	\$ 100.00	\$ -	
Misc. Operating Supplies			\$ 50.91	\$ -		
Capital Equipment						
Magazines			\$ 100.00	\$ 100.00	\$ 100.00	
Books			\$ 3,356.00	\$ 1,551.00	\$ 500.00	
Video			\$ 400.00	\$ 200.00	\$ 100.00	
Online Licensing/Databases			\$ 900.00	\$ 2,000.00	\$ 1,000.00	
Transfer Out: General Fund			\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	
TOTAL			\$ 48,000.00	\$ 48,000.00	\$ 62,000.00	

E. Balance

Bertha Bartlett Public Library

July 2022 bills

Code	Written To	Date	Amount	Comments/Mileage @ .56/mile
001-4410-6150	Wellmark	6/1/2022	\$381.54	Health Insurance, KT
001-4410-6320	Early Bird Window Washin	7/18/2022	\$ 75.00	Window washing
001-4410-6320	Aspen	7/1/2022	\$ 30.00	Trash removal (automatic monthly payment)
001-4410-6320	Sabrina Gogerty	7/20/2022	\$ 306.50	Library cleaning
001-4410-6371	Black Hills Energy			503 & 509 Broad Street
001-4410-6373	Aureon	7/1/2022	0.00	Tax credits being applied
001-4410-6500	Amazon Capital Services	7/14/2022	\$ 54.98	Programming supplies
001-4410-6500	Visa	7/6/2022	\$ 63.86	Programming supplies
001-4410-6506	Amazon Capital Services	7/14/2022	\$ 40.64	Batteries
001-4410-6506	Access Systems			Monthly overage & usage fee
001-4410-6506	Amazon Capital Services	7/14/2022	\$ 179.00	Business Prime
110-4410-6506	Amazon Capital Services	7/20/2022	\$ 43.76	Office supplies
001-4410-6772	Gale/Cengage	6/27/2022	\$ 23.25	Large Print books
001-4410-6772	Gale/Cengage	6/22/2022	\$ 50.98	Large Print books
001-4410-6772	Gale/Cengage			Large Print books
001-4410-6772	Gale/Cengage			Large Print books
001-4410-6772	Baker & Taylor	7/6/2022	\$ (15.96)	Credit: 0003265686
001-4410-6772	Baker & Taylor	7/6/2022	\$ (33.95)	Credit: 0003265687
001-4410-6772	Baker & Taylor	6/20/2022	\$ 79.21	Books
001-4410-6772	Baker & Taylor	6/27/2022	\$ 121.85	Books
001-4410-6772	Baker & Taylor	7/5/2022	\$ 83.76	Books
001-4410-6772	Baker & Taylor	7/11/2022	\$ 226.77	Books
001-4410-6772	Centerpoint Large Print	7/1/2022	\$ 139.02	books
001-4410-6772	Ingram	6/15/2022	\$ (13.22)	Credit: 70049310
001-4410-6772	Ingram	7/12/2022	\$ 504.33	books
001-4410-6772	Ingram	6/29/2022	\$ 217.82	books
001-4410-6772	Amazon Capital Services	7/14/2022	\$ 7.38	book - replacement
001-4410-6772	Amazon Capital Services	7/10/2022	\$ 139.59	Books
001-4410-6773	Amazon Capital Services	7/10/2022	\$ 17.96	DVD
001-4410-6773	Amazon Capital Services	6/30/2022	\$ 19.96	DVD
	TOTAL - Story City		\$2,744.03	
	Gilbert Bills			
033-4410-6500	Amazon	7/14/2022	\$ 54.98	Programming supplies
033-4410-6506	Amazon	7/14/2022	\$ 17.28	office supplies-bulbs
033-4410-6772	Ingram	7/12/2022	\$ 44.57	books
	Total - Gilbert		\$ 116.83	

Approved on this day _____ by _____

Bertha Bartlett Public Library
2021-2022 Statistics Report

	July 21	Aug. 21	Sept. 21	Oct. 21	Nov. 21	Dec. 21	Jan. 22	Feb. 22	Mar. 22	Apr. 22	May 22	June 22	Totals
City	2402	1929	1671	1411	1750	1296	1399	1521	1583	1540	1045	2469	17547
County	353	355	246	307	357	377	350	252	414	458	393	484	3862
Other	817	890	777	854	853	786	903	763	914	638	790	932	8985
Gilbert	639	439	295	276	250	292	201	201	206	214	229	540	3242
Total	4211	3613	2989	2848	3210	2751	2853	2740	3117	2850	2457	4425	33639
Open Access	817	890		854	853	786	903	763	914	638	790	932	8208
Adult	1348	1021	975	1030	1113	975	1167	1088	1244	1036	1026	1293	12023
Young Adult	197	189	100	65	65	54	115	61	143	127	111	203	1227
Juvenile	2229	1989	1536	1378	1546	1315	1222	1252	1275	1343	1058	2461	16143
Video	0										0	6	0
DVD	324	349	270	305	391	302	254	224	312	241	201	305	3173
Audio	0					59	21	44	43	16		4	183
CD	0			0					4	1	1	0	6
CD book	67	39	40	35	51	11	29	19	23	28	24	59	366
Magazines	18	14	40	17	12	18	13	16	32	26	21	19	227
Puzzles	1	1	9	6	28	7	26	31	35	31	11	25	186
Puppets	6	11	0	0	0						0	7	17
Other	21		19	12	4	10	6	5	6	1	4	43	88
Total	4211	3613	2989	2848	3210	2751	2853	2740	3117	2850	2457	4425	33639
E-books		406	350	344	303	317	403	346	320	267	289	322	3345
Downloaded Audio		300	284	293	313	334	334	327	323	351	330	347	3189
Ref.? Asked	213	179	134	139	147	59	70	78	82	82	65	121	1248
Ref.? Answered	213	179	134	139	147	59	70	78	82	82	65	121	1248
Reference-Gilbert	54	54	51	32	37	10	27	19	26	29	18	43	357
PATRONS													
Programs - children	11		3	4	3	3	4	6	5	7	9	8	55
Attendance - children	321		26	30	22	23	43	88	43	135	106	428	837
Attendance - adults	113		19	22	15	21	16	41	32	59	35	156	373
Programs - StoryX													
Attendance - children													
Attendance - adults													
Programs - Teen/Tweens	3		4	2	2	1	3	2	1	3	2	6	23

Bertha Bartlett Public Library
2021-2022 Statistics Report

Attendance - teens	17		12	4	8	5	19	15	4	16	12	54	112
Attendance - adults	6		2	0	1	0	1	0	1	3	3		17
Programs - Adult	3	1	4	4	5	4	6	5	7	9	5	6	53
Attendance - children	4	5	5			0	0	0		5		31	22
Attendance - adults	14	2	22	13	29	28	34	30	46	61	37	144	316
Total Programs	17	1	11	10	10	8	13	13	13	19	16	14	131
Total Attendance	475	7	86	72	75	77	113	174	126	281	187	547	1673
Gilbert Programs	13		5	5	6	5	3	4	6	4	2	13	53
Attendance	379		7	2	22	45	29	33	41	30	20	579	608
Attendance - Adults	108		9	8	29	28	15	16	24	18		192	255
Hours - Gilbert	81	73	76	70.0	66.0	76.0	68	68	83	68	66	78	795
Total People	818	324	165	172	179	181	171	134	215	183	217	1029	2759
People/hour	10.10	4.40	2.1	6.5	2.7	2.4	2.5	2	2.6	2.7	3.2	13.2	41.20
Gilbert Site Circ.	881	594	458	456	409	471	369	369	422	340	357	794	5126
Hours - Story City	198	202	191	194	193.0	186.0	190	184	209	196	195	199	2138
Total People	2301	2117	3341	2199	2029	1781	1813	1728	2541	2078	2009	3048	23937
People/Hour	11.6	10.5	17.5	11.3	10.5	9.6	9.5	9.4	12.2	10.6	10.3	15.3	123.0
CARDS													
Issued - Story City	11	23	15	6	22	5	12	9	16	20	12	20	151
Issued - Gilbert	9	6	3	4	1	1	0	0	3	3	5	12	35
Withdrawn	3	2	0	0		0	0	0	20	16	0	0	41
renewed - Story City	1	40	57	35	27	3	30	24	32	16	11	43	276
renewed - Gilbert	11	2	13	(combined)	9	4	2	1	0	0	11	2	53
Meeting Room Library	15	2		8	9	5	8	10	9	14	10	9	90
Meeting Room Other	2	6		5	9	5	5	5	12	7	7	2	63
Computer Use	130	141	106	96	96	80	86	89	111	115	91	93	1141
Test Proctoring		0	0			0	0	0		0	0		0
Interlibrary Loans Requested	11	14	8	10	25	4	24	15	16	19	13	11	159

Monthly Program Statistics: July 1, 2021 thru June 30, 2022

Date	Program title	Type of Program	Target audience			of attendees (Live-virtual or In person)				Do NOT alter this column. Total #
			Adult	Teen	Children	Adult	Teen	Children		
6/2/2022	Timberland Book Club	In Person	x			4				4
6/3/2022	Knit Pickers	In Person	x			5				5
6/7/2022	SRP Kick Off	In Person	x	x	x	68				68
6/7/2022	SRP Kick Off	In Person	x	x	x	17	7	67		91
6/8/2022	Tweens & Teens	In Person		x		2	6			8
6/9/2022	Storytime	In Person			x	9	1	19		29
6/9/2022	KOOL - BBPL	In Person			x	10	1	50		61
6/9/2022	KOOL - G	In Person			x	19	2	61		82
6/10/2022	Storytime	In Person			x	12	1	30		43
6/10/2022	Knit Pickers	In Person	X			5				5
6/14/2022	SRP Tweens	In Person		x		1	3			4
6/14/2022	SRP Teens	In Person		x		1	2			3
6/15/2022	Tweens & Teens	In Person		x		1	5			6
6/16/2022	Storytime	In Person			x	19	1	37		57
6/16/2022	KOOL - BBPL	In Person			x	19	5	61		85
6/16/2022	KOOL - G	In Person			x	17	1	76		94
6/17/2022	Storytime	In Person			x	19	1	36		56
6/17/2022	Knit Pickers	In Person	X			6				6
6/22/2022	SRP Tweens & Teens	In Person		x		4	15	1		20

Monthly Program Statistics: July 1, 2021 thru June 30, 2022

Date	Program title	Type of Program	Target audience			of attendees (Live-virtual or in person)				Do NOT alter this column. Total #
			Adult	Teen	Children	Adult	Teen	Children		
6/22/2022	Tweens & Teens	In Person		X		1	6			7
6/23/2022	Storytime	In Person			X	7	1	14		22
6/23/2022	KOOL - BBPL	In Person			X	14	3	36		53
6/23/2022	KOOL - G	In Person			X	9	3	51		63
6/24/2022	Storytime	In Person			X	14	1	31		46
6/24/2022	Knit Pickers	In Person	X			4				4
6/28/2022	SRP Tweens	In Person		X		1	7	4		12
6/28/2022	Bartlett Book Club	In Person	X			7	0	0		7
6/29/2022	SRP Teens	In Person		X		1	3			4
6/29/2022	Tweens & Teens	In Person		X		1	7			8
6/30/2022	Storytime	In Person			X	14	1	27		42
6/30/2022	KOOL - BBPL	In Person			X	43	5	112		160
6/30/2022	KOOL - G	In Person			X	25	4	64		93
										0

June Summary			
Total # of Programs	35	Total Attendance	1248
Total # of Programs (BBPL)	20	Total Attendance (BBPL)	669
Total # of Programs (G)	15	Total Attendance (G)	579
Total # of Adult Programs	7	Total Adult Attendance	379
Total Adult (BBPL)	6	Total Adult (BBPL)	187
Total Adult (G)	1	Total Adult (G)	192
Total # of Teen Programs	11	Total Teen Attendance	92
Total Teen (BBPL)	6	Total Teen (BBPL)	54
Total Teen (G)	5	Total Teen (G)	38
Total # of Children Programs	17	Total Children Attendance	777
Total Children (BBPL)	8	Total Children (BBPL)	428
Total Children (G)	9	Total Children (G)	349

Copier comparisons 2022

Company name	Lease price with maint.	Lease/mon th 36/min	Copier Brand	Copies per month		Over-age	Notes	Purchase Price	Hourly rate	Supplies cost:
				<u>Copies per month</u>	<u>Color</u>					
Konica Minolta	152.97 \$	170.83	Konica Minolta	2,000 per month	900	0.05	Loved previous machine, now in Gilbert, very little maintenance in 10 years of use.	30 copies per minute: \$4,601.07 copies per minute: \$5,821.43	\$180/hr.	B & W toner: \$60
Premier	\$ 162.00	Xerox		2,000 per month	500	0.055	City does business with Premier, we used them 2007 to 2012. Liked company, not sure about machine.	35 copies per minute: \$9,632.00	\$165.00/hr.	Over \$120
Access (current company)	129.99	Sharp		2,000 per month	900	0.04	No changes from current, 1 less copier drawers, dropped admin fee. With change we are responsible for paying shipping of unit back. Company reps have lied in past. Rates seem deceptive.	Purchase price: \$5293.34 plus \$44 per month maintenance OR without maintenance: \$6,254.34	\$120/hr, 1 hour min.	B & W Toner - \$130, Color toner \$277.