

Bertha Bartlett Public Library

Board Meeting–

Join Zoom Meeting

<https://us02web.zoom.us/j/83666881293?pwd=aitPN3INdzlSeUxOL3dmR1YrdUhRUT09>

Meeting ID: 836 6688 1293

Passcode: 552502

Thursday, April 22, 2021

6:00 p.m.

Opening of Meeting: Chris Feil, President

Approve Agenda: Additions or alterations

Approval of Minutes

Citizens' Appearance:

Treasurer's Report: Duane Fournier –

- P& L Expenses
- April bills

Circulation Report: Duane Fournier

Correspondence/Communications:

Gilbert Update

New Business:

- Increasing RAM in server –
- Grants for building project
- Adding 2 staff for Gilbert & Story City
- Hours at library – adjustment to permanent hours
- Future of ZOOM meetings?

Old Business:

- U.S. Cellular offer about hotspots
- Architects meeting with Steering Committee
- Update on programming & SRP

Adjournment

Next meeting: Thursday, May 27 6 p.m.

Staff Report

April 2021

The library is starting to feel a bit like normal, with adding back most of our regular hours. We have a bit of a staffing shortage right now, and I have interviewed one of the applicants we had on file from Gilbert who is able to give Maria some backup and relief. She interviewed and tested well. I'm starting to look for another person to back us up and cover Monday nights in Story City. This becomes a bigger issue soon, as Caitlin needs surgery soon, and everyone is working as many hours as they want....and a few more than they really want.

The staff also asked us to talk about our current hours, reflecting on how the library has been used pre-pandemic, and adjusting our regular permanent hours to be in line with use. This is a policy so the board needs to review and discuss. The following is the suggestion from them:

- 10 am to 7 pm Monday-Thursday
- 10 am to 5 pm Friday
- 10 am to 3 pm Saturday
- We are not opening on Sunday at all at until fall.

Many libraries are reducing their hours somewhat, especially in the metro area. The West Des Moines library is going to be open M-Th 9-7, F-S 10-2 and closed Sunday. So we are in line with this request with a significantly larger library.

The Gilbert library has also experienced some changes in usage. They have picked up usage during the period after lunch during the week, and also experiencing a lag in evening hours. They would like to adjust their hours permanently

- 1 pm to 6 p.m. – Tuesdays and Thursdays
- 10 a.m. to 2 pm – Wednesdays
- 10 a.m. to noon – Saturdays, (1 p.m. closing in summer)

The board meeting this month is the earliest it can be and still be the 4th week...so that means several bills have not arrived yet. I will send out a final list for the month to all board members after the meeting.

I'm hoping to take off a week or 10 days in early May for some vacation time in the deep south. Most critical issues can be addressed by Denise.

Annex Committee has met via Zoom with two Architects: Chris and I agreed the best ones were Novak and Martin/Gardner. The committee is reviewing some details which have been sent to them and we hope to have a recommendation by May 1. I would love to see a special meeting held just to discuss this if at all possible, otherwise we will need to discuss at the May 27 meeting.

We need to be thinking and talking about wages for the new fiscal year in the next two months and may want to review the matrix at the next meeting.

Bertha Bartlett Public Library

Board Meeting 3/25/21

Library Board convenes at 6:04 PM with Director Taylor, Feil, Emerson, Cummings, Fournier and City Council Member Solberg in attendance.

Additions and or Adjustments to Agenda: None.

Approval of previous meetings minutes: Correction: Programming is being documented differently for programming. Motion to approve the amended minutes made by Fournier seconded by Cummings. Motion is approved unanimously.

Citizens Appearance: None.

Board Training: Iowa Learns LMS Website review

Treasurer's Report:

P and L:

Story City: 47% of budget remaining, somewhat underspent. Hopefully be able to spend more on programming.

Gilbert: Gilbert has done a great job, is right on target for spending. 42.9%

March Bills: New furnace: \$2575.00. Telephone is again over \$400 and we will again go over budget for this item again this year.

Motion to approve the bills by Fournier, seconded by Cummings. Motion passes unanimously.

Fournier is recommending a change to the Library's Charter that will allow us to combine utility bills with the City for garbage and gas collection. This change is required because the Board of Trustees currently need to review the bills before being paid. A charter change requires a public notice and two consecutive meetings in consideration of the matter.

Circulation Report: Story City's numbers are down significantly from last year. Gilbert is better than last year.

Correspondence / Communications: WHOFI from the State of Iowa Library inquiry about the effectiveness of the reports they are providing. Anonymous Valentine's notes.

Gilbert Update: Eliminating the Gilbert Library as a staging area for the Summer Reading Program. Things are busy. Library is being used more than it ever has been.

New Business:

- USCellular offers WIFI hotspots for checkout for patrons. Tabled to next meeting.

- Future hours and services at the library. Still not up to regular hours. If we returned to regular hours with safety protocols we would be able to accommodate and serve patrons who are seeking our services. Solberg says that we can return to regular library hours. Discussion of Rec Center and Fairview Lodge. Cummings asks what would be necessary to return to programming and increased occupancy.
- Using annex for programming such as book clubs. Work is needed to move several book shelves. There's some hesitancy to move more over there over concerns that it will need to be moved again for a renovation. Perhaps utilize a pod for storage.

Old Business:

- Feil spoke with Gary from Novak Architects. He passed on ideas from the Steering Committee. He also wanted to hear more from him about their motivation for working with us. Novak wanted to bring in a structural engineer that has an association with the architect. He said Novak wants to keep the general design of the building with our current one and look at maximizing our dollars spent.

Solberg suggests whittling down architectural firm and having the steering committee make a recommendation to the board.

Fournier said he spoke with Chuck Semler former Board member who said that they did a good job but came in a little over budget on some lighting.

Fournier suggested having a final presentation to the steering committee. Fournier, Feil and Taylor will contact steering committee.

Adjournment: Motion to adjourn made by

Next Meeting: April 22

Respectfully submitted,
Matt Emerson, acting Secretary Board of Trustees

Bertha Bartlett Public Library Cash Flow
March 2021

<u>Acct #</u>	<u>Story City Expenses</u>	<u>2020-2021 Budget</u>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget remaining</u>	<u>% of funds Remaining</u>
001-4410-6010	Salaries: Full Time	\$ 48,500.00	\$ 5,227.44	\$ 34,849.65	\$ 13,650.35	28.15%
001-4410-6020	Salaries: Part-time	\$ 59,750.00	\$ 5,948.66	\$ 34,984.58	\$ 24,765.42	41.45%
001-4410-6110	FICA/Medicare	\$ 8,280.00	\$ 840.61	\$ 5,232.84	\$ 3,047.16	36.80%
001-4410-6130	IPERS	\$ 10,220.00	\$ 1,055.05	\$ 6,595.68	\$ 3,624.32	35.46%
001-4410-6150	Insurance - Group Health	\$ 4,800.00	\$ 413.01	\$ 3,640.99	\$ 1,159.01	24.15%
001-4410-6230	Travel/Training	\$ 1,300.00	\$ -	\$ 255.91	\$ 1,044.09	80.31%
001-4410-6320	Building/Grounds	\$ 9,050.00	\$ 2,750.00	\$ 4,238.52	\$ 4,811.48	53.17%
001-4410-6350	Equipment repair/Maint.	\$ -				
001-4410-6371	Utilities	\$ 1,900.00	\$ 556.66	\$ 1,816.49	\$ 83.51	4.40%
001-4410-6373	Telephone	\$ 4,800.00	\$ 407.38	\$ 3,611.57	\$ 1,188.43	24.76%
001-4410-6408	Insurance-General	\$ 2,100.00	\$ 3,411.00	\$ 3,576.00	\$ (1,476.00)	-70.29%
001-4410-6490	Professional Services	\$ 2,000.00	\$ 135.00	\$ 1,170.00	\$ 830.00	41.50%
001-4410-6499	Miscellaneous					
001-4410-6500	Programming	\$ 2,500.00	\$ 185.70	\$ 895.83	\$ 1,604.17	64.17%
001-4410-6501	Building Supplies	\$ 800.00	\$ 236.57	\$ 445.12	\$ 354.88	44.36%
001-4410-6502	Technology	\$ 3,000.00	\$ -	\$ 390.06	\$ 2,609.94	87.00%
001-4410-6505	Cataloging Supplies	\$ 1,500.00	\$ -	\$ 116.06	\$ 1,383.94	92.26%
001-4410-6506	Office Supplies	\$ 2,500.00	\$ 139.67	\$ 1,246.85	\$ 1,253.15	50.13%
001-4410-6507	Misc. Operating supplies	\$ 200.00	\$ -	\$ -	\$ 200.00	100.00%
001-4410-6727	Capital Equipment	\$ -				
001-4410-6508	Petty Cash/Postage	\$ 800.00	\$ -	\$ -	\$ 800.00	
001-4410-6770	Magazines	\$ 1,500.00	\$ -	\$ 1,120.18	\$ 379.82	25.32%
001-4410-6771	Audio	\$ 1,000.00	\$ -	\$ 13.50	\$ 986.50	98.65%
001-4410-6772	Books (+\$5000)	\$ 12,000.00	\$ 1,324.23	\$ 9,316.65	\$ 2,683.35	22.36%
001-4410-6773	Video	\$ 1,000.00	\$ 88.75	\$ 582.06	\$ 417.94	41.79%
001-4410-6774	Online Databases	\$ 1,000.00	\$ -	\$ 3,074.22	\$ (2,074.22)	-207.42%
		\$ 180,500.00	\$ 22,719.73	\$ 117,172.76	\$ 63,327.24	35.08%
Deposits to: **						
001-4410-1-4580	General Fund	\$ 4,000.00	\$ 227.19	\$ (1,486.44)	\$ (2,513.56)	-62.84%
001-4410-1-4470	General Fund	\$ 23,000.00	\$ (10,825.41)	\$ (28,474.86)	\$ 5,474.86	23.80%
031-4410-2-4705	Donations	\$ -	\$ -	\$ 555.00	\$ 555.00	
031-4410-4-4300	Interest on Deposits	\$ -	\$ (153.05)	\$ (2,832.12)	\$ (2,832.12)	
	Total Deposits					
B. Trust Fund Deposits/Balance						
031-	Trust in General Fund	\$ 332,259.71	\$ 1,838.87	\$ 334,098.58		
031-4410-2-4404	Local Grant					
	ASB Savings Account	\$ 2,078.84	\$ 6.25	\$ 2,085.09		
031-0950-4-4300	Interest (CD's)	\$ 210,000.00		\$ 210,000.00		
031-4410-4-4799	Misc. Receipts	\$ -		\$ 546,183.67		
Library Trust Expenses						
031-4410-6230	Travel & Training					
031-4410-6320	Building & Grounds					
031-4410-6490	Professional Services					
031-4410-6507	Misc. Operating	\$ -				
031-4410-6727	Capital Equipment					
031-4410-6672	Books					
031-4410-6798	Capital Project					
	Total Library Trust Exp					

Bertha Bartlett Public Library

April 2021 bills

Code	Written To	Date	Amount	Comments/Mileage @ .56/mile
001-4410-6150	Wellmark	04/03/21	\$381.54	Health Insurance - Kolleen
001-4410-6320	Converse Conditioned Air, Inc	03/25/21	\$205.44	Investigated and determined furnace failure
001-4410-6320	Visa	04/08/21	\$6.18	Clorox Wipes
001-4410-6371	Aspen Waste Management		\$30.00	Trash removal
001-4410-6371	Black Hills Energy			503 Broad Street
001-4410-6371	Black Hills Energy	04/22/21	\$85.64	509 Broad Street heat
001-4410-6373	Aureon	03/05/21	\$409.08	Telephone & internet
001-4410-6408	ACT Insurance	03/26/21	\$3,411.00	General Insurance-both properties & piano
001-4410-6500	Blank Park Zoo	03/21/21	\$127.74	SRP program
001-4410-6500	Visa	04/08/21	\$21.98	Walmart-prizes for SRP
001-4410-6506	Access Systems	04/21/21	\$146.65	Copier
001-4410-6772	Amazon Capital Services	04/11/21	\$4.75	Books
001-4410-6772	Amazon Capital Services	04/14/21	\$58.06	Books
001-4410-6772	Baker & Taylor	03/29/21	\$46.46	Books
001-4410-6772	Baker & Taylor	4/5/2021	\$ 98.53	Books
001-4410-6772	Baker & Taylor	4/14/2021	\$ 63.21	Books
001-4410-6772	Ingram	03/26/21	\$94.33	Books
001-4410-6772	Centerpoint	02/22/21	\$221.70	Books
001-4410-6772	Centerpoint	04/01/21	\$135.42	Books
001-4410-6772	Gale/Cengage	03/23/21	\$46.50	Books
001-4410-6772	Gale/Cengage	03/26/21	\$18.00	Books
001-4410-6772	Gale/Cengage	04/05/21	\$17.54	Books
001-4410-6773	Amazon Capital Services	04/11/21	\$5.99	DVDs
001-4410-6773	Amazon Capital Services	04/14/21	\$77.17	DVDs
	TOTAL - Story City		\$5,712.91	
	Gilbert Bills			
033-4410-6320	Visa	04/08/21	\$3.09	Clorox Wipes
033-4410-6500	Visa	04/08/21	\$21.98	Walmart-prizes for SRP
033-4410-6500	Blank Park Zoo	03/21/21	\$127.74	SRP program
033-4410-6772	Ingram	03/26/21	\$51.71	Books
033-4410-6773	Amazon Capital Services	04/14/21	\$34.21	DVDs
	Total - Gilbert		\$85.92	

Approved on this day _____ by _____

Bertha Bartlett Public Library
2020-2021 Statistics Report

	July 19	July 20	Aug. 19	Aug. 20	Sept. 19	Sept. 20	Oct. 19	Oct. 20	Nov. 19	Nov. 20	Dec. 19	Dec. 20	Jan. 20	Jan. 21	Feb. 20	Feb. 21	Mar. 20	Mar. 21
City	3029	2072	2600	1585	2461	1694	2528	1651	2063	1375	1886	1487	2073	1334	2003	1375	2539	2018
County	641	383	419	301	412	333	515	330	486	358	332	325	413	258	391	261	380	277
Other	953	916	954	615	912	791	1008	690	880	576	1016	726	937	581	887	666	1003	630
Gilbert	388	289	343	195	270	332	331	287	229	259	165	226	219	249	226	249	250	297
Total	5011	3660	4316	2696	4055	3150	4382	2958	3658	2568	3399	2764	3642	2422	3507	2551	4172	3222
Open Access	953	916	954	615	912	791	1008	690	880	576	1016	726	937	581	887	666	1003	630
Adult	1455	1254	1365	910	1188	1051	1394	1135	1208	957	1183	1015	1391	953	1133	948	1460	1249
Young Adult	335	381	291	231	183	226	221	190	141	158	178	209	150	161	214	166	240	210
Juvenile	2079	1565	1779	1149	1740	1439	1833	1132	1507	1106	1233	1137	1358	943	1411	1021	1640	1270
Video	0	0	8	0	5	1	4	1	5	2	2	3	3	1	4	3	1	0
DVD	848	375	672	333	742	357	675	294	563	267	546	313	523	247	530	271	587	363
Audio	20	6	7	10	14	1	9	4	18	0	25	1	5	6	9	8	12	4
CD	39	3	17	3	12	2	7	4	24	3	38	14	8	16	17	14	8	11
CD book	138	56	96	45	85	38	115	53	125	22	126	48	118	41	114	50	132	42
Magazines	60	9	49	11	37	19	56	24	28	19	27	16	43	36	23	41	34	20
Puzzles	27	10	24	1	34	8	58	13	31	10	24	6	25	16	35	25	39	43
Puppets	9	0	7		11	0	10	0	6	0	8	0	7	0	3	0	2	0
Other	1	1	1	3	4	8	0	8	2	2	9	2	11	2	14	4	17	10
Total	5011	3660	4316	2696	4055	3150	4382	2858	3658	2546	3399	2764	3642	2422	3507	2551	4172	3222
E-books	320	497	336	462	324	396	320	414	319	412	330	409	429	374	350	418	382	439
Downloaded Audio	372	390	343	348	327	315	337	310	319	303	307	321	398	267	347	292	376	337
Ref.? Asked	158	126	112	114	103	132	161	115	140	120	114	139	136	103	82	81	136	159
Ref.? Answered	158	126	112	114	103	132	161	115	140	120	114	139	136	103	82	81	136	159
Reference-Gilbert	58	83	59	40	32	86	39	58	25	45	20	42	25	72	36	27	39	37
<u>PATRONS</u>																		
Programs - children	7	5	0	6	13	3	11		13		8		11	4	10		4	

Bertha Bartlett Public Library
2020-2021 Statistics Report

Attendance - children	131	105	0		132	77	129		155		91		105		78		36	
Attendance - adults	53	??	0		47		40		61		46		22		18		12	
Programs - StoryX	0	0	0		5		3		3		0		0		0		1	
Attendance - children	0	0	0		45		27		24		0		0		0		4	
Attendance - adults	0	0	0		8		8		9		0		0		0		2	
Programs - Teen/Tweens	6	0	0		2		2		1		1		2		2		0	
Attendance - teens	51	0	0		14		24		8		23		20		11		0	
Attendance - adults	9	0	0		2		4		2		2		4		2		0	
Programs - Adult	5	1	6	1	7	1	5		13		5		6	1	6		3	
Attendance - children	0	0	2		0		0				0		0		0		0	
Attendance - adults	32	7	39	7	49	4	27		234		36		42	4	43		17	
Total Programs	18	6	6	7	22		21		27		14		19		18		8	
Total Attendance	277	112	41		241		259		498		198		193		148		70	
Gilbert Programs	7		2	5	5		7		5		4		6		4		4	
Attendance	210		32		62		71		57		48		69		53		46	
Attendance - Adults	61		9		28		24/2T		23		11		19		16		14	
Hours - Gilbert	72.5	65.75	73	65	64	63	78	66	56.5	54	54.5	58.3	67.5	60.0	65	56	60	69.0
Total People	554	153	403	123	384	147	428	147	224	110	189	93	259	118	222	163	182	142
People/hour	7.6	2.3	5.52	1.9	6	2.3	5.5	2.2	4.9	2	3.5	1.6	3.9	2.0	3.4	3.6	3	2.1
Gilbert Site Circ.	626	619	581	383	507	613	559	520	350	474	336	419	434	404	399	430	418	472
Hours - Story City	221	161	228	149	220	157	247	164	224	164	222.5	171.5	235.0	168.0	227	163.0	213	202
Total People	3778	1219	3229	1215	3122	1515	3636	1821	3613	1077	2355	1097	2379	757	2631	1156	2020	3736
People/Hour	17	7.6	14.2	8.15	14.2	9.6	14.7	11.1	16.2	6.6	10.6	6.4	9.8	4.5	11.6	7.1	10.1	18.4
CARDS																		
Issued - Story City	12	4	4	3	22	7	5	10	10	6	9	1	6	10	11	4	9	7
Issued - Gilbert	4	2	0	0	3	5	1	1	1	0	0	0	2	0	1	1	1	0
Withdrawn	0	0	0	0	0	0	0		0	0	0	3	0	0	0	9	2	2

Bertha Bartlett Public Library
2020-2021 Statistics Report

renewed - Story City	12	4	13	8	3	6	8	7	1	4	5	7	14	15	12	21	13	19
renewed - Gilbert	4	6	3	5	1	1	7		1	0	2	2	4	2	0	1	4	3
Meeting Room Library	12	0	2	1	10		14		16	1	10	0	14		11	0	4	
Meeting Room Other	2	0	4	0	9		8		8		9	1	4		11	0	4	3
Computer Use	681	211	461	106	402	108	430		481		547		472		521	99	279	
Test Proctoring	2	0	4						0		0	0	0		0	0	0	
Interlibrary Loans Requested	15	10	12	25	5	9	16	14	24	10	9	13	22	15	19	15	24	12
Interlibrary Loans Sent	33	27	25	16	29	20	31	24	4	32	31	15	34	22	23	29	20	27
Book Club Sets	0	1	2	1	4	3	3		3	1	2	1	3	2	1	3	3	
Microfilm Use	0	0	0	0	0	0	0		0		0	0	0		0	0	0	0
Gilbert Computer use	37	17	26	12	28	23	23		29	18	25	23	25	13	8	23	7	17
In House Use - Gilbert	58		64		30	89	58		37		22	48			25	73	33	33

In House Use - Story City

Monthly Program Statistics: July 1, 2020 thru June 30, 2021													
Date	Program title	Type of Program	Target audience			# of attendees (Live-virtual or In person)			If recorded, # of views by end of month	If outreach, # of patrons reached	BBPL, G or both?	Presenter / coordinator	Notes
			Live-virtual, In person, Recorded or Outreach	Adult	Teen	Children	Adult	Teen					
7/2/2020	Timberland Book Club	Outreach	X			5				5	BBPL	Angie Stover	The Care and Management of Lies (8)
7/2/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	
7/3/2020	Storytime	Live-virtual			x			0			both	Maria	
7/10/2020	Storytime	Live-virtual			x			0			both	Maria	
7/17/2020	Storytime	Live-virtual			x			0			both	Maria	
7/17/2020	Storytime: Trees	Recorded - Facebook			x				?		both	Maria	
7/24/2020	Storytime	Live-virtual			x			0			both	Maria	
7/24/2020	Gilbert Days SRP promotion	In person	x	x	x	15	6	21			G	Maria	
7/28/2020	Bartlett Book Club - Talking to Strangers	Zoom	x			6					BBPL	Kolleen	
7/31/2020	Storytime	Live-virtual			x			0			both	Maria	
8/4/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	
8/6/2020	Timberland Book Club	Outreach	X			5				5	BBPL	Angie Stover	Half-Broke Horses (8)
8/7/2020	Storytime	Live-virtual			x			0			both	Maria	
8/14/2020	Storytime	Live-virtual			x			0			both	Maria	
8/21/2020	Storytime	Live-virtual			x			0			both	Maria	
8/27/2020	Bartlett Book Club - Ordinary Grace	Zoom & in person-Annex	X			7					BBPL	Kolleen	
8/28/2020	Storytime	Live-virtual			x			0			both	Maria	
8/28/2020	Storytime: Bubbles	Recorded - Facebook			x				?		both	Maria	
9/2/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	
9/3/2020	Timberland Book Club	Outreach	X			5				5	BBPL	Angie Stover	The Couple Next Door (8)
9/17/2020	STEM program:pH	Live-virtual			x	3		3			both	Maria	
9/21/2020	Storytime: Princesses	Recorded - Facebook			x				?		both	Maria	
9/22/2020	Bartlett Book Club-I'll Be Gone in the Dark	Zoom & in person-Annex	X			4					BBPL	Kolleen	
9/24/2020	STEM program:Surface tension of water	Live-virtual			x	3		1			both	Maria	
10/1/2020	STEM program:pH	Live-virtual			x	3		0			both	Maria	
10/1/2020	Timberland Book Club	Outreach	X			5				5	BBPL	Angie Stover	Saving CeCe Honeycutt (8)
10/7/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	
10/8/2020	STEM program	Live-virtual			x	2		1			both	Maria	
10/14/2020	STEM program: Fall harvest	Live-virtual			x	3		0			both	Maria	
10/16/2020	Storytime: Pumpkins	Recorded - Facebook			x				?		both	Maria	
10/20/2020	Book Review (YouTube)	Recorded	x	x	x				4			Caitlin	
10/21/2020	STEM program: Sugar	Live-virtual			x	3		1			both	Maria	
10/22/2020	Bartlett Book Club-When Breath Becomes Air	Zoom & in person-Annex	x			5					BBPL	Kolleen	
10/28/2020	STEM program: Pollination	Live-virtual			x	3		1			both	Maria	
10/30/2020	Storytime: Halloween	Recorded - Facebook			x				?		both	Maria	
11/4/2020	STEM program: Seed dissection	Live-virtual			x	3		1			both	Maria	
11/5/2020	Timberland Book Club	Outreach	X			5				5	BBPL	Angie Stover	The Rise of the Rocket Girls (6)
11/6/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	
11/11/2020	STEM program: Magnets	Live-virtual			x	3		4			both	Maria	
11/13/2020	Storytime: Fall	Recorded - Facebook			x				?		both	Maria	
11/13/2020	Homeschool Writing Workshop	In Person		x	x	2	2	4		3 families	Both	Caitlin	
11/18/2020	STEM program: Static electricity	Live-virtual			x	3		1			both	Maria	
11/20/2020	Grab & Go Craft Kit: Turkey	Outreach			x					18	BBPL	Maria	

11/21/2020	Grab & Go Craft Kit: Turkey	Outreach			x					11	G	Maria	
11/24/2020	Bartlett Book Club - Sold on a Monday	Zoom	X				6				BBPL	Kolleen	
11/25/2020	Storytime: Firefighter's Thanksgiving	Recorded - Facebook			x				?		both	Maria	
11/25/2020	Storytime: Bear Says Thanks	Recorded - Facebook			x				?		both	Maria	
11/25/2020	STEM program: Catapult	Live-virtual			x		3	3			both	Maria	
12/3/2020	Timberland Book Club	Outreach	X				5			6	BBPL	Angie Stover	Red Tails in Love (6)
12/4/2020	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	book rotation
12/9/2020	Grab & Go Kits: Gingerbread House	Outreach			x	x				5 families	G	Shelly/Maria	
12/9/2020	Grab & Go Kits: Gingerbread House	Outreach			x	x				20 families	BBPL	Shelly	
12/9/2020	STEM program: Gravity & friction	Live-virtual			x		2	3			both	Maria	
12/11/2020	Homeschool Writing Workshop	In Person			x	x	2	2	4	3 families	Both	Caitlin	
12/16/2020	STEM program: Straw rockets	Live-virtual			x		3	3			both	Maria	
12/18/2020	Book Review (Instagram)	Recorded	x	x					57			Caitlin	
12/18/2020	Book Review (YouTube)	Recorded	x	x	x				11			Caitlin	
12/22/2020	Bartlett Book Club-Book Woman of Troublesome	Zoom	X				4						
12/23/2020	STEM program: Parachutes	Live-virtual			x		2	3			both	Maria	
1/2/2021	Grab & Go Craft Kits: Snowman	Outreach			x					10	BBPL	Maria	
1/4/2021	Timberland Book Club	Outreach	X				5			5	BBPL	Angie Stover	BBPL Christmas books (6)
1/5/2021	Grab & Go Craft Kits: Snowman	Outreach			x					10	G	Maria	
1/8/2021	Storytime Express: Kimberley Chelsvig	Outreach			x					5	BBPL	Maria	book rotation plus craft kits
1/8/2021	Homeschool Writing Workshop	In Person			x	x	2	2	3		Both	Caitlin	
1/8/2021	Grab & Go Craft Kits: Snowman (2nd batch)	Outreach			x					16	BBPL	Maria	
1/9/2021	Grab & Go Craft Kits: Snowman (2nd batch)	Outreach			x					6	G	Maria	
1/13/2021	STEM program: Origami	Live-virtual			x		4	2			both	Maria	
1/13/2021	Storytime: First Day of Winter	Recorded - YouTube			x				?		both	Maria	
1/20/2021	STEM program: Chromatography	Live-virtual			x		4	2			both	Maria	
1/26/2021	Bartlett Book Club-The 7-1/2 deaths of Evelyn	Zoom	X				6				both	Kolleen	
1/27/2021	STEM program: Tangrams	Live-virtual			x		4	4			both	Maria	
2/3/2021	STEM program: Mistake to Masterpiece	Live-virtual			x		3	1			both	Maria	
2/3/2021	Books to Ruth Shickell	Outreach								1	G	Maria	
2/4/2021	Timberland Book Club	Outreach	X				5			5	BBPL	Angie Stover	The Turn of the Key (6)
2/5/2021	Storytime Express: Kimberley Chelsvig	Outreach			x					6	BBPL	Maria	book rotation plus craft kits
2/5/2021	Grab & Go Craft Kits: Puzzle piece snowflake	Outreach			x					26	BBPL	Maria	
2/6/2021	Grab & Go Craft Kits: Puzzle piece snowflake	Outreach			x					12	G	Maria	
2/10/2021	Books to Mary Lou Mumm	Outreach								1	G	Maria	
2/10/2021	STEM program: Paper spinners	Live-virtual			x		4	2			both	Maria	
2/12/2021	Storytime: A Gnome Story	Recorded - Facebook			x				?		both	Maria	
2/12/2021	Grab & Go Craft Kits: Valentine gnome	Outreach			x					10	BBPL	Maria	
2/12/2021	Storytime Express: Kimberley Chelsvig	Outreach			x					6	BBPL	Maria	Grab & Go Craft Kits: Valentine gnome
2/13/2021	Grab & Go Craft Kits: Valentine gnome	Outreach			x					7	G	Maria	
2/17/2021	STEM program: Hoop gliders	Live-virtual			x		4	2			both	Maria	
2/23/2021	Grab & Go Craft Kits: Elephant & Piggie puppets	Outreach			x					14	G	Maria	
2/23/2021	Bartlett Book Club: Finding Dorothy	Zoom	X				6				BBPL	Kolleen	
2/24/2021	STEM program: Tech contraptions	Live-virtual			x		2	1			both	Maria	
2/26/2021	Grab & Go Craft Kits: Elephant & Piggie puppets	Outreach			x					25	BBPL	Maria	
2/26/2021	Storytime Express: Robin Hlnk	Outreach			x						BBPL	Maria	book rotation
2/26/2021	Homeschool Critique Group	In Person			x	x	2	2	3	7	Both	Caitlin	

2021 Summer Reading: “Reading Colors Your World”

Summer Reading 2021 will go forward with some adaptations adopted from last summer’s restrictions and some normal practices returning from previous years.

The theme for this year is “Reading Colors Your World” and will have us exploring colors, diversity and celebrating our local ‘superheroes’. We have a great line up of special presentations including Brent Allen - hilarious antics, astonishing magic, and some stories told in an unconventional way; Jason Kollum - Juggler, Stilt-Walker & Balloon-Twister; the Blank Park Zoo; Story County Conservation and ISU Extension & Outreach as well as several ‘local celebrity’ guest readers and some amazing science demonstrations! All programs are free and open to children of all ages and abilities.

Our Summer Reading Program Kick-Off is on Tuesday, June 8th. Summer Reading Program participants are invited to an open house to see some Greyhound dogs, learn about Greyhound adoptions and go on a Color Scavenger Hunt, among other colorful activities. At that time, they can also sign up for one of our three reading challenges: ages 2-12, tween/teen or adult. ‘Anytime’ activities for the day at both libraries include program sign up/distribution of incentive bags, a Color Scavenger Hunt, coloring pictures/have coloring sheets available for the Color-A-Smile program, coloring sidewalk with chalk, color-themed craft kits & other colorful activities

The 2021 Summer Reading challenge is open from June 1 to August 18. Like last year, we are providing a gift bag to each participant aged 2-12 who registers. This bag contains a printed Reading Log, a Grand Prize list and a variety of reading incentives. Tweens and teens have their own reading challenge that encourages them to read, listen, see and do to earn prizes and entries into grand prize drawings. The adult challenge has not been determined yet, but will likely encourage participants to read a set number of books before collecting a prize.

Summer programming is planned for preschool story time, K-4th grades (KOOL), Tween Team and Bertha B’s Teens. Masks will be required for indoor programs and distancing. Storytime and KOOL will have 8 weeks of programming from June 10 to July 30. Tweens and teens will run for 6 weeks from June 8 to July 14. Those programs with special presenters (see 2nd paragraph above) will be held off-site at either the Rec Center or North Park. In Gilbert, the alternate locations from the library are the Gilbert/Franklin Community Room or the Upstill Park Shelter. All other scheduled events will take place in the library, either in the meeting room, the Kinne Wing or the annex as space requires.

We are considering some type of presence at the combined Scandinavian Days/National Carousel Day event in July. Likely we will try to host a story time event in the late morning on July 24, either at the carousel or in the park.