

# Bertha Bartlett Public Library

## Board Meeting – ZOOM ONLINE

Meeting ID: 836 6688 1293

Passcode: 552502

Thursday, July 23, 2020

6:00 p.m.

Opening of Meeting: Chris Feil, President

Approve Agenda: Additions or alterations

Approval of Minutes

Citizens' Appearance:

Treasurer's Report: Duane Fournier –

- P& L Expenses
- July bills

Board Training – Record keeping/checks and balances at library

Circulation Report: Duane Fournier

Correspondence/Communications:

Gilbert Update

### **New Business:**

- Election of officers for 2020-2021
- Requests for one night extended hours – to 7 pm if not going to next phase
- Fran Kinne Estate – Eric Nelson call
- 

### **Old Business:**

- Review Budget changes, update contract with Gilbert

### **Adjournment**

Reminder

- Next meeting: August 27, 2020

## Staff Update July 2020

Overall, the library has been much quieter this summer, but we are being used regularly, and we have received many appreciative remarks from our patrons. Proportionately, Gilbert numbers are better than Story City, and I do think it might be because so many of our patrons do have jobs, and can't use the library with our shortened days and no weekends. We have had a request that we shift our hours to allow working people to access our library after they get off work. It is on the agenda. Stephen has also contacted me to see when we will resume evening and weekend hours.

We received all the new computers, monitors and server and have had them all installed and have most of the glitches worked through. I do not have access to my personal drive, which has most of the personnel information, and board materials from past years. I can wait on this until we have other issues. Most of this work was done the week before I left on vacation, and we had a few issues on the final Friday before I left, but Denise indicated most had worked itself out by Monday.

I did take my vacation spending it in an unpopulated wilderness area in northern Minnesota. We didn't see anyone off the island for the entire time. I was prepared to self-isolate if necessary, however, I didn't have exposure to anyone during that stretch. We were able to social distance pretty consistently except from the biting flies and mosquitos....even in the canoes.... So I am working from the library and Denise is off this week starting the 21<sup>st</sup>, so she can spend time with her husband before he goes back to work.

Caitlin and Maria are both embarking on a sidewalk painting project that will create some fun designs that will allow our community children to help decorate with sidewalk chalk. I'm anxious to see what they have in store for us! We ran this by Mark Jackson in Story City and Teri Gallahan in Gilbert to insure this was ok to do. We hope we will find this is a small way we can offer an independent program for our young people in both communities.

Patricia Sawyer did retire on June 30, 2020. We are not really able to consider replacing her, as she predominantly covered nights, weekends and our outreach to Bethany. Until we move to another phase, our existing staff can cover the hours needed. I have had a few people ask, and we are taking applications, but I don't know what the job will look like yet. None have had library experience either, so we will need to wait until we know what the job will look like.

We've had a slower signup for the Summer Reading program, mostly due to the lack of programs. In spite of that, our numbers are respectable, with 107 signed up for the Pre-K through 4<sup>th</sup> program, 10 in Infants program, 23 Teens & Tweens and 11 adults. In Gilbert our numbers are a little lower, so Maria will be handing out information and bags during the Friday night drive through dinner at the Fire station in Gilbert, explaining how the program works, and about the library. This is a big commitment, but I'm thrilled she is doing this. She also went to the schools at the end of the school year, and gave out information on the Summer Reading program at the Drive through meal location to try to reach families better.

All in all, we've all modified how we do our jobs a lot here at the library, and most of it takes a lot of extra steps to accomplish. Our interlibrary loan requests are nearly at pre-Covid days, with our patrons requesting materials, in addition to other libraries borrowing our materials. We nearly have all the materials that were "lost" in transit when our libraries were shut down returned, and all our summer routes are running again.

## **Bertha Bartlett Public Library**

### **Board Meeting**

Thursday, June 25th, 2020

6:00pm

Meeting held via Zoom

**Present:** Chris Feil, Lynn Cummings (by phone), Matt Emerson, Duane Fournier, Gilbert City Representative Teri Gallahan, Jessica Hensch (Secretary) and Kolleen Taylor (Director).

**Called to Order: 6:11p**

**Changes to and approval of the Agenda:**

To New Business, add “servers”

**Approval of Minutes:**

Motion to approve the May 2020 minutes by Emerson, seconded by Fournier, approved unanimously.

**Citizen’s Appearance:**

None – though the meeting has been posted so citizens know they are welcome to join the Zoom meeting.

**Treasurer’s Report**

**P and L:**

**Story City:**

90+% through the budget year. We will be coming in under budget, due to it being such a unique year. Likely will be 6,000 – 8,000 under budget for this year. These funds remain in the City general fund. Feil asks if that could be credited toward the \$12,000 deficit for the next year. Fournier suggests asking but isn’t sure.

**April Bills:**

Fournier reports the bills to the board.

Fournier will put together a report for the trustees.

June 2020 bills will be sent to trustees via email and will be voted on via email.

**Circulation:**

Gilbert has been doing really well.

Numbers for May have basically been renewals since the curbside wasn’t happening until May.

Doing some programs, though they haven’t been very successful. Talking to Maria about doing them on Facebook instead.

Library was closed for the month of May.

## **Correspondence/Communications:**

Getting some money sent to the foundation from the Story City Endowment Fund.

Contacted by a gentleman out of Cedar Falls that wants to donate a picture of the swinging bridge.

A letter and donation was sent by a gentleman about his connections to Story City. This person is a relative of Fran's.

## **Gilbert Update –**

Doing well! Since curbside pickup began, there are days when Gilbert is checking out more items than Story City.

Hand sanitizer is by the front door. 4 people in the building at a time.

Someone donated a bunch of books, two big boxes worth.

Gilbert City Council is aware that the budget has been changed and it's been approved.

## **New Business**

### **Employee Raises City – 2%:**

The City has agreed that the employees get 2%. Recommended differently for the library.

Mark Jackson recommends 3% for the library through Heather at the office.

Motion to approve a 3% raise for all employees by Hensch, seconded by Fournier. Approved unanimously.

### **Officers for 2020-2021:**

Start considering. We need to vote during the July meeting.

Tabled until July.

### **Additional purchases: New book carts, lighting, charging station, Legos:**

Taylor will purchase two new computers and some new monitors around \$1500.

Tables/chairs for the annex.

Charging station for items.

### **Consider offering August Teen/Tween/Family program in the Park:**

Entertainers have been scheduled and there are some that would do well in a park setting.

Story City Park and Rec didn't see any problem with that.

Teri reports she thinks it would work for Gilbert, too, and suggested a couple different places that might be cooler.

### **Friday, July 3 ... City hall is closed, library?**

Library will be open on July 3<sup>rd</sup> as long as there is staff to support patrons. Library will be closed on July 4<sup>th</sup>.

### **Servers:**

Discussion of replacing the servers for some time now.

New PCs were purchased and they don't have a lot of storage. They rely on more network storage. This means that more network capability is necessary.

Quote came back around \$3350.00 to replace. Should be good for the next 5-8 years.  
Motion to approve purchase of the server and labor needs by Hensch, Fournier seconds.  
Approved unanimously.

## **Old Business**

### **Review Budget Changes**

Some money has been taken out of a bunch of items within the budget.

Motion to approve the new budget numbers by Fournier. Hensch seconds. Approved unanimously.

### **Time and Temp Sign:**

Library will not be taking it.

## **Adjournment:**

Motion to adjourn by Fournier seconded by Hensch – Approved unanimously 6:54p

## **Next Meeting:**

August 23<sup>rd</sup> at 6pm

Recorded by Jessica Hensch, Secretary  
Board of Trustees

## Bertha Bartlett Public Library Cash Flow

June 2020

Acct #	Story City Expenses	<u>2019-2020</u> Budget	Month to date	Year to date	Budget remaining	% of funds Remaining
001-4410-6010	Salaries: Full Time	\$ 47,085.00	\$ 3,608.95	\$ 44,216.46	\$ 2,868.54	6.09%
001-4410-6020	Salaries: Part-time	\$ 55,000.00	\$ 4,982.78	\$ 53,411.45	\$ 1,588.55	2.89%
001-4410-6110	FICA/Medicare	\$ 7,750.00	\$ 645.94	\$ 7,333.07	\$ 416.93	5.38%
001-4410-6130	IPERS	\$ 9,565.00	\$ 648.21	\$ 9,053.23	\$ 511.77	5.35%
001-4410-6150	Insurance - Group Health	\$ 4,600.00	\$ 362.59	\$ 4,544.86	\$ 55.14	1.20%
001-4410-6230	Travel/Training	\$ 1,300.00	\$ 69.32	\$ 456.90	\$ 843.10	64.85%
001-4410-6320	Building/Grounds	\$ 10,000.00	\$ 2,840.22	\$ 8,969.85	\$ 1,030.15	10.30%
001-4410-6350	Equipment repair/Maint.	\$ -	\$ -	\$ 28.12	\$ (28.12)	0.00%
001-4410-6371	Utilities	\$ 1,800.00	\$ 79.10	\$ 1,690.27	\$ 109.73	6.10%
001-4410-6373	Telephone	\$ 4,800.00	\$ 389.14	\$ 4,707.01	\$ 92.99	1.94%
001-4410-6408	Insurance-General	\$ 2,300.00	\$ -	\$ 2,618.00	\$ (318.00)	-13.83%
001-4410-6490	Professional Services	\$ 2,000.00	\$ 225.00	\$ 885.00	\$ 1,115.00	55.75%
001-4410-6499	Miscellaneous	\$ 100.00	\$ -	\$ -	\$ 100.00	100.00%
001-4410-6500	Programming	\$ 2,500.00	\$ 852.61	\$ 1,893.83	\$ 606.17	24.25%
001-4410-6501	Building Supplies	\$ 750.00	\$ 555.00	\$ 1,162.96	\$ (412.96)	-55.06%
001-4410-6502	Technology	\$ 3,000.00	\$ 11,560.18	\$ 11,635.02	\$ (8,635.02)	-287.83%
001-4410-6505	Cataloging Supplies	\$ 1,800.00	\$ 570.72	\$ 1,001.35	\$ 798.65	44.37%
001-4410-6506	Office Supplies	\$ 3,050.00	\$ 513.65	\$ 3,722.50	\$ (672.50)	22.05%
001-4410-6727	Capital Equipment	\$ -	\$ -	\$ 650.00	\$ (650.00)	0.00%
001-4410-6508	Petty Cash/Postage	\$ 1,100.00	\$ 75.00	\$ 450.00	\$ 650.00	59.09%
001-4410-6770	Magazines	\$ 1,700.00	\$ 341.00	\$ 1,694.85	\$ 5.15	30.00%
001-4410-6771	Audio	\$ 1,300.00	\$ -	\$ 639.00	\$ 661.00	50.85%
001-4410-6772	Books (+\$5000)	\$ 12,000.00	\$ 3,184.79	\$ 14,072.38	\$ (2,072.38)	-17.27%
001-4410-6773	Video	\$ 1,000.00	\$ -	\$ 1,566.58	\$ (566.58)	-56.66%
001-4410-6774	Online Databases	\$ 1,000.00	\$ -	\$ 922.26	\$ 77.74	7.77%
		\$ 175,500.00	\$ 31,504.20	\$ 177,324.95	\$ (1,824.95)	-1.04%
<b>Deposits to: **</b>						
001-4410-1-4580	General Fund	\$ 4,000.00	\$ (92.97)	\$ (2,601.76)	\$ (1,398.24)	-34.96%
001-4410-1-4470	General Fund	\$ 23,000.00	\$ -	\$ (27,128.05)	\$ 4,128.05	17.95%
031-4410-2-4705	Donations	\$ -	\$ (185.00)	\$ (48,544.00)	\$ 48,544.00	0.00%
031-4410-4-4300	Interest on Deposits	\$ -	\$ (131.13)	\$ (10,354.82)	\$ 10,354.82	0.00%
	<b>Total Deposits</b>					
<b>B. Trust Fund Deposits/Balance</b>						
031-	Trust in General Fund	\$ 416,419.03	\$ (62,159.32)	\$ 354,259.71		
031-4410-2-4404	Local Grant					
	ASB Savings Account	\$ 2,070.48	\$ 8.36	\$ 2,078.84		
031-0950-4-4300	Interest (CD's)	\$ 210,000.00	\$ 210,000.00	\$ 210,000.00		
031-4410-4-4799	Misc. Receipts	\$ -	\$ 1,528.00	\$ 1,528.00		
			Total	\$ 567,866.55		
					(Tekipee reimbursement for Property Taxes)	
<b>Library Trust Expenses</b>						
031-4410-6230	Travel & Training					
031-4410-6320	Building & Grounds					
031-4410-6490	Professional Services					
031-4410-6507	Misc. Operating	\$ -				
031-4410-6727	Capital Equipment					
031-4410-6672	Books					
031-4410-6798	Capital Project		\$ 120,000.00	???		
	<b>Total Library Trust Exp</b>		\$ 120,000.00	\$ -	\$ -	



**Bertha Bartlett Public Library**  
**July 2020 bills**

Code	Written To	Date	Amount	Comments/Mileage @ .58/mile
001-4410-6150	Wellmark	07/03/20	\$381.54	Health Insurance - Kolleen
001-4410-6371	Chitty Garbage Service	07/01/20	\$25.00	Trash
001-4410-6371	Black Hills Energy	??	<\$50.00	Gas - heat
001-4410-6373	Aureon	07/01/20	\$402.17	Telephone
001-4410-6502	Visa	07/09/20	\$93.00	Techsoup (missed from last month)
001-4410-6505	Amazon Capital Services	07/21/20	\$16.95	DVD's & CD's for replacements
001-4410-6506	Access Systems	07/22/20	\$149.69	Copier Lease
001-4410-6506	Visa	07/09/20	\$15.00	Late fee
001-4410-6770	Ames Tribune	07/24/20	\$270.40	1 year subscription - newspaper
001-4410-6772	Baker & Taylor	06/29/20	\$117.63	Books
001-4410-6772	Baker & Taylor	07/06/20	\$64.38	Books
001-4410-6772	Baker & Taylor	07/13/20	\$66.82	Books
001-4410-6772	Ingram	07/17/20	\$118.48	Books
001-4410-6772	Ingram	07/21/20	\$222.75	Books
001-4410-6772	Amazon Capital Services	07/09/20	\$19.81	Books through Amazon
001-4410-6772	Amazon Capital Services	07/21/20	\$9.68	Books through Amazon
001-4410-6772	Amazon Capital Services	07/20/20	\$6.58	Books through Amazon
001-4410-6772	Amazon Capital Services	07/21/20	\$36.19	Books through Amazon
001-4410-6772	Amazon Capital Services	07/21/20	\$16.89	Book through amazon
001-4410-6773	Amazon Capital Services	07/08/20	\$65.63	DVD's
001-4410-6773	Amazon Capital Services	07/09/20	\$28.74	DVD's
001-4410-6773	Amazon Capital Services	07/21/20	\$54.66	DVD's
	TOTAL - Story City		\$2,181.99	
	<b>Gilbert Bills</b>			
033-4410-6772	Ingram	07/17/20	\$17.81	Books
033-4410-6772	Ingram	07/21/20	\$6.59	Books
033-4410-6773	Amazon Capital Services	07/08/20	\$17.96	Books
033-4410-6773	Amazon Capital Services	07/09/20	\$18.75	Books
	Total - Gilbert		\$61.11	

Approved on this day \_\_\_\_\_ by \_\_\_\_\_



**Bertha Bartlett Public Library**  
2019-2020 Statistics Comparison

	Jul. 18	July 19	Aug. 18	Aug. 19	Sept. 18	Sept. 19	Oct. 2018	Oct. 2019	Nov. 18	Nov. 19	Dec. 18	Dec. 19	Jan. 19	Jan. 20	Feb. 19	Feb. 20	Mar. 19	Mar. 20	Apr. 19	Apr. 20	May 19	May 20	June 19	June 20
City	2817	3029	2505	2600	2381	2461	2398	2528	2141	2063	2138	1886	2414	2073	2510	2003	2607	2539	2204	600	2297	590	3137	1574
County	569	641	453	419	379	412	445	515	364	486	333	332	455	413	431	391	375	380	382	74	453	180	537	221
Other	1058	953	904	954	956	912	1027	1008	851	880	977	1016	1139	937	920	887	1170	1003	913	240	742	372	1246	688
Gilbert	475	388	423	343	300	270	368	331	357	229	261	165	266	219	255	226	252	250	276	74	268	134	426	257
<b>Total</b>	<b>4919</b>	<b>5011</b>	<b>4285</b>	<b>4316</b>	<b>4016</b>	<b>4055</b>	<b>4238</b>	<b>4382</b>	<b>3713</b>	<b>3658</b>	<b>3709</b>	<b>3399</b>	<b>4274</b>	<b>3642</b>	<b>4116</b>	<b>3507</b>	<b>4404</b>	<b>4172</b>	<b>3775</b>	<b>988</b>	<b>3760</b>	<b>1276</b>	<b>5346</b>	<b>2740</b>
Open Access	1058	953	904	954	956	912	1027	1008	851	880	977	1016	1139	937	920	887	1170	1003	913	74	742	372	1246	688
Adult	1396	1455	1409	1365	1254	1188	1319	1394	1174	1208	1261	1183	1425	1391	1298	1133	1388	1460	1223	391	1277	469	1368	998
Young Adult	318	335	245	291	225	183	204	221	153	141	137	178	180	150	196	214	202	240	163	71	195	123	354	226
Juvenile	2190	2079	1749	1779	1606	1740	1796	1833	1547	1507	1552	1233	1637	1358	1779	1411	1834	1640	1558	366	1409	509	2448	1137
Video	9	0	14	8	13	5	12	4	18	5	11	2	3	3	4	4	2	1	4	2	3	2	2	1
DVD	766	848	637	672	675	742	694	675	594	563	560	546	775	523	689	530	770	587	630	96	668	120	901	292
Audio	9	20	19	7	18	14	14	9	5	18	11	25	24	5	19	9	18	12	7	6	20	0	28	4
CD	33	39	18	17	20	12	7	7	19	24	20	38	29	8	8	17	9	8	7	1	3	1	32	0
CD book	113	138	98	96	82	85	89	115	94	125	75	126	91	118	44	114	87	132	103	35	104	26	125	48
Magazines	39	60	60	49	51	37	51	56	39	28	31	27	49	43	10	23	20	34	24	9	62	20	54	21
Puzzles	25	27	19	24	45	34	36	58	53	31	29	24	49	25	54	35	63	39	47	10	12	6	23	9
Puppets	20	9	15	7	21	11	8	10	14	6	10	8	5	7	12	3	10	2	7	1	7	0	10	0
Other	1	1	2	1	6	4	8	0	3	2	12	9	7	11	3	14	1	17	2				1	4
<b>Total</b>	<b>4919</b>	<b>5011</b>	<b>4285</b>	<b>4316</b>	<b>4016</b>	<b>4055</b>	<b>4238</b>	<b>4382</b>	<b>3713</b>	<b>3658</b>	<b>3709</b>	<b>3399</b>	<b>4274</b>	<b>3642</b>	<b>4116</b>	<b>3507</b>	<b>4404</b>	<b>4172</b>	<b>3775</b>	<b>988</b>	<b>3760</b>	<b>1276</b>	<b>5346</b>	<b>2740</b>
E-books	310	320	348	336	352	324	336	320	314	319	408	330	363	429	315	350	342	382	338	484	367	530	358	461
Downloaded Audio	315	372	296	343	283	327	288	337	270	319	249	307	278	398	228	347	279	376	318	387	337	368	328	391
Ref.? Asked	127	158	103	112	93	103	131	161	107	140	118	114	130	136	86	82	134	136	134	150	109	114	86	172
Ref.? Answered	127	158	103	112	93	103	131	161	107	140	118	114	130	136	86	82	134	136	134	150	109	114	86	172
Reference-Gilbert	44	58	54	59	53	32	50	39	37	25	41	20	32	25	29	36	45	39	57		36	36	56	55
<b>PATRONS</b>																								
Programs - children	19	7	2	0	13	13	11	11	8	13	8	8	7	11	9	10	9	4	11	0	10	4	6	1
Attendance - children	133	131	59	0	171	132	138	129	86	155	79	91	49	105	56	78	64	36	75	0	69	8	207	2

**Bertha Bartlett Public Library**  
2019-2020 Statistics Comparison

Attendance - adults	49	53	20	0	47	47	44	40	40	61	54	46	30	22	36	18	43	12	35	0	35	7	116	2
Programs - StoryX	0	0	0	0	5	5	5	3	3	3	4	0	3	0	3	0	6	1	6	0	5	0	0	0
Attendance - children	0	0	0	0	45	45	56	27	29	24	44	0	40	0	18	0	89	4	63	0	51	0	0	0
Attendance - adults	0	0	0	0	5	8	14	8	6	9	12	0	9	0	6	0	17	2	16	0	11	0	0	0
Programs - Teen/Tweens	5	6	0	0	2	2	2	2	1	1	1	1	1	2	1	2	0	0	2	0	2	0	5	0
Attendance - teens	39	51	0	0	29	14	35	24	13	8	26	23	15	20	7	11	6	0	2	0	32	0	58	0
Attendance - adults	6	9	0	0	2	2	2	4	1	2	2	2	1	4	1	2	0	0	4	0	4	0	9	0
Programs - Adult	6	5	7	6	5	7	6	5	7	13	5	5	5	6	6	6	8	3	6	1	5	1	7	1
Attendance - children	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	19	0	42	0	0	0	7	0
Attendance - adults	62	32	42	39	34	49	37	27	36	234	34	36	35	42	44	43	80	17	1	9	32	8	46	8
Total Programs	19	18	9	6	25	22	24	21	18	27	18	14	15	19	19	18	22	8	25	0	22	5	18	2
Total Attendance	289	277	121	41	333	241	326	259	211	498	251	198	179	193	168	148	310	70	256	0	234	23	447	14
Gilbert Programs	10	7	3	2	6	5	5	7	5	5	4	4	4	6	4	4	5	4	5		6	4	9	1
Attendance	245	210	35	32	73	62	67	71	76	57	55	48	37	69	50	53	55	46	55	0	70	8	260	2
Attendance - Adults	69	61	9	9	27	28	23	24/2T	0	23	16	11	11	19	13	16	19	14	18	0	22	7	84	2
<b>Hours - Gilbert</b>	70.5	72.5	78	73	64	64	72.5	78	62	56.5	60.5	54.5	50.5	67.5	54.5	65	66	60	66.5	293	71.5	55.5	71.5	64
Total People	704	554	489	403	388	384	378	428	324	224	244	189	237	259	224	222	288	182	319	N/A	223	62	614	116
People/hour	10	7.6	6.3	5.52	6.1	6	5.2	5.5	5.2	4.9	4	3.5	4.3	3.9	4.1	3.4	4.4	3	5	52	3.9	1.1	8.6	1.8
Gilbert Site Circ.	859	626	654	581	508	507	662	559	569	350	400	336	373	434	436	399	442	418	399	293	454	274	684	477
<b>Hours - Story City</b>	218	221	235	228	217	220	246	247	228	224	218	222.5	237	235	216	227	235.5	213	236	147	223	147	208	154
Total People	3398	3778	3375	3229	3048	3122	3717	3636	2533	3613	2488	2355	2534	2379	2266	2631	3025	2020	2850	35	3076	89	4198	1031
People/Hour	15.6	17	14.4	14.2	14.1	14.2	15.1	14.7	11.1	16.2	11.4	10.6	11	9.8	10.5	11.6	12.8	10.1	12.3	N/A	13.8	0.6	20.2	6.7
<u>CARDS</u>																								
Issued - Story City	17	12	14	4	16	22	10	5	6	10	6	9	7	6	6	11	4	9	10	0	9	1	12	20
Issued - Gilbert	11	4	3	0	0	3	8	1	4	1	2	0	1	2	1	1	4	1	5	0	0	1	5	1
Withdrawn	15	0	31	0	0	0	0	0	1045	0	0	0	0	0	1	0	0	2	0	0	0	0	0	0
renewed - Story City	14	12	7	13	14	3	9	8	8	1	5	5	9	14	5	12	11	13	6	0	8	1	20	1
renewed - Gilbert	12	4	7	3	6	1	5	7	4	1	2	2	6	4	6	0	4	4	7	0	7	1	11	2

**Bertha Bartlett Public Library**  
2019-2020 Statistics Comparison

Meeting Room Library	15	12	1	2	13	10	14	14	10	16	10	10	12	14	10	11	11	4	12	0	12	0	10	0
Meeting Room Other	4	2	5	4	3	9	7	8	3	8	4	9	8	4	7	11	17	4	11	0	4	0	5	0
Computer Use	641	681	753	461	575	402	955	430	755	481	877	547	661	472	585	521	748	279	782	0	676	0	775	62
Test Proctoring	0	2	0	4	0		0		0	0	0	0	0	0	0	0	0	0	2	0	1	0	1	0
Interlibrary Loans Requested	8	15	12	12	6	5	12	16	10	24	18	9	11	22	9	19	12	24	8	0	10	0	11	16
Interlibrary Loans Sent	22	33	24	25	22	29	19	31	14	4	16	31	32	34	26	23	19	20	35	0	18	2	29	20
Book Club Sets	2	0	4	2	2	4	2	3	1	3	2	2	4	3	4	1	5	3	2	0	3	0	1	1
Microfilm Use	0	0	2	0	0	0	0	0	2	0		0	0	0	1	0	1	0	1	0	1	0	1	0
Gilbert Computer use	47	37	37	26	25	28	39	23	29	29	26	25	11	25	18	8	19	7	22	0	14	0	10	7
In House Use - Gilbert		58	70	64	27	30	<b>34</b>	<b>58</b>		37		22	28		3	25	31	33	16	0	35	0	38	49

In House Use - Story City