

Bertha Bartlett Public Library

Board Meeting

Thursday, July 27, 2017

5:30 pm

Kinne Wing

Opening of Meeting: Chris Feil, President

Approve Agenda: Additions or alterations

Approval of Minutes

Citizens' Appearance:

George Lawson report

Treasurer's Report: Duane Fournier –

- P& L Expenses
- July bills

Circulation Report: Duane Fournier

Correspondence/Communications:

Board Training: New SILO format

Gilbert Update –

New Business:

- Homeschool Request

Old Business:

- SRP update
 - Foundation report
 - Fran's visit
 - Directors' review
- Adjournment

Reminder

- Next meeting: Thursday, July 27, 2017

Staff Report

I'm hoping everyone has read through the report from George Lawson by now. He will be with us at the July meeting, not August meeting to discuss his findings and recommendations. Upon his presentation, he will have a bill for us to pay, and I'm hoping all feel confident in his ability to assess our situation.

This is the last week for any programs. Our KOOL program wrapped up Tuesday with The Hansen Family featured at the Recreation Center. That event drew 110 children and 34 adults....and had such a good message that went along with "Build a Better World"! As much as I enjoy their program, I'm sure we will lose some circulation since we are not at the library for this event this week. The final preschool story-times are Tuesday and Friday this week.

Things have run very smoothly this summer, even though the staff has been very stretched. We advertised two jobs, one for evening and weekends to help fill in, and a Youth Services position. We have had a few applicants, and I'm hoping to schedule interviews for next week. Be sure to mention it to anyone who you think might be a good fit for the Youth Services position. We've had over 300 sign up for the summer reading program, with over 200 K-4th in Story City, and over 160 in Gilbert. Reading logs are being accepted until school starts.

The reception for Fran was well attended, and I've talked with her several times since then. She seemed very pleased with the turn-out, and was thrilled with some of the attendees who surprised her. The expenses for this are to be split between the Historical Society and the Library Foundation. I understand from Kate that there were some more donations that came in that evening toward the Books and Bricks project. I don't have a final report, but suspect it is over \$4,000 that was raised.

The Library Foundation is having a Boxed Book sale....in other words, bring a box and fill it for \$5.00 with items from the book sale room. We have sent at least 10 boxes home with various patrons, and is alleviating the overfull shelves in that area. Award books are arriving now, and we are beginning to catalog those to get those ready for shelves, so weeding is imminent in several areas of the library. During the board meeting last week, I explained the building analysis being prepared by George Lawson, and invited members of the foundation to come to listen to his presentation in addition to Mark Jackson and our Mayor Mike Jensen. I'm not sure if they will come, but I thought it would be wise to bring them in on this discussion. I'm also sending a copy of the report to Fran.

Service Unlimited cleaned up our landscaping around the library, fixing some of the mess that was made when we put the service line in for the fiber optic cable. Previously, we had had 4H youth clean out the trash, pick up the rocks that were spread throughout the lawn, and helped with some of the weeds, but there was still a lot to do. We paid some of that bill in advance, but based on the amount of rock that they have added, expect another bill.

We are continuing to have some problems with a few computers, and I've been uninstalling and reinstalling some of the software to see if there was a flaw in the operating system. As in everything else, things seem have to have flaws, and work doesn't seem to be as exacting as it used to be.

Both the Foundation and the Library Trust have received quite a bit of memorial money lately. I am very behind in thank you letters, and hoping to find that extra bit of time soon. Maxine Omvig and Wayne Casperson memorial money has been deposited to the Library Trust account in the last few months.

I also spoke with Dr. Kinne since she returned home. She seemed to be in great spirits, and already talking about a trip again in the Fall. I'm so grateful for those who were able to attend the joint gathering, as I also had family in town at the same time, and had to move my mother again that week. It becomes hard to visit with anyone with so much on my mind, so having a good turnout took some pressure off me.

Bertha Bartlett Public Library

Board Meeting

Wednesday, May 26th, 2017

5:30pm

Library Meeting Room

Present: Chris Feil, Matt Emerson, Lynn Cummings, Director Kolleen Taylor and Jessica Hensch Duane Fournier

Called to Order:

5:34p

Changes to the Agenda:

None

Approval of Minutes:

Motion to approve April 27th, 2017 minutes by Fournier, seconded by Emerson. Approved unanimously.

Citizen's Appearance:

None

Treasurer's Report

P and L:

Story City:

- Likely to have a surplus at the end of the fiscal year.
 - o Building and grounds wasn't spent this year
 - o Programming wasn't spent all the way - \$1200 left over
 - Funds to pay assistance with programming should come out of this year's fiscal budget.
 - o Cataloguing - \$1200 wasn't spent
 - o 91% of budget year, but have spent only 86% of the budget so far

Gilbert:

- Have used 75% of the budget, and we are at 91% of the budget year.
 - o Will have a surplus there, too
 - o Didn't spend as much on part-time salaries as budgeted.

Bills:

- Not all bills have been received. The team decides to approve what we currently have and approve the others as they are received.
- Lynn motions to approve the bills as provided today, Fournier seconds. Approved unanimously.

Circulation:

- 4th best year so far 😊
 - o Slower spring than in the past.
 - o Falling in the standard trend for circulation
 - o Wilbor is slowing down in the last couple of months
 - o Gilbert circulation has also dropped off
 - o City circulation is dropping a bit, but the county circulation is still high
 - o Programming attendance is still high – programs are usually very popular

Correspondence/Communications

- Received a letter from Fran

Board Training:

- **New SILO (Interlibrary Loan System) & Summer Reading – Shelley**
 - o The system will require more steps from the staff and will take a while to learn it
- Summer Reading
 - o “Build a Better World” – Been well-received
 - o 250 participants so far from babies to adults
 - o Sherry Leksell is handling preschool and KOOL – Going very well!
 - Assists with these age groups in Gilbert
 - Has allowed the regular staff to attend to the desk
 - o Summer reading has been a success!

Gilbert Update:

- No update this month
- Chris went to the Gilbert City Council meeting and the budget over there was approved for \$44,000.00

New Business

Fran’s Visit in July

- July 9th – 17th
 - o Dinner on the 11th
 - o We want to be sure the Foundation Board also knows about this dinner. Chris will check with Kolleen when she returns.

Copier

- Chose the Sharp copier. Would like to purchase the old copier and move it to Gilbert.
- Emerson makes the motion to purchase our old copier and move it to Gilbert. Fournier seconds. Approved unanimously.

Increases for new fiscal year

- The library is going with the City's rate for increases in wages for the next fiscal year.
 - o Fournier moves to increase salaries commensurate with the city's recommendations for increases. Cummings seconds. Approved unanimously.

Director's review (required for accreditation)

- Cummings will send out the categories to the Board members, members will respond, and Cummings will compile the information for the final review.

Leaking Roof

- Leaking in a spot where there is a vent.
- Fournier will look at the spot next week.

Tree Removal

- Approval from the City to remove the trees
- Emerson, Feil and Fournier will work on getting the trees done next weekend.

Old Business

Summer Reading program Update/Tween Reading Update

- Completed with Shelley's update

Adjournment:

Motion to adjourn by Emerson – seconded by Hensch – Approved unanimously 6:18p

Next Meeting:

Thursday, July 27th at 6pm

Bertha Bartlett Public Library

June 2017

Acct #	Story City Expenses	2016-2017 Budget	Month to date	Year to date	Budget remaining	% of funds Remaining
001-4410-6010	Salaries: Full Time	\$ 39,935.00	\$ 3,104.30	\$ 40,153.79	-\$218.79	-55.000%
001-4410-6020	Salaries: Part-time	\$ 50,000.00	\$ 3,818.96	\$ 50,200.11	-\$200.11	-40.000%
001-4410-6110	FICA/Medicare	\$ 5,351.00	\$ 519.42	\$ 6,786.48	-\$1,436.48	-26.850%
001-4410-6130	IPERS	\$ 8,031.00	\$ 560.64	\$ 8,009.16	\$20.84	26.000%
001-4410-6150	Insurance - Group Health	\$ 4,270.00	\$ 359.40	\$ 4,285.08	-\$15.08	-35.000%
001-4410-6230	Travel/Training	\$ 1,300.00	\$ 48.15	\$ 752.09	\$547.91	42.150%
001-4410-6320	Building/Grounds	\$ 9,374.00	\$ 2,765.10	\$ 7,110.62	\$2,264.38	24.150%
001-4410-6350	Equipment repair/Maint.	\$ 250.00	\$ -	\$ 248.32	\$1.68	-0.670%
001-4410-6371	Utilities	\$ 1,800.00	\$ 56.47	\$ 1,386.95	\$413.05	22.950%
001-4410-6373	Telephone	\$ 2,800.00	\$ 300.94	\$ 3,120.73	-\$320.73	-11.450%
001-4410-6408	Insurance-General	\$ 2,660.00	\$ -	\$ 2,045.30	\$614.70	23.110%
001-4410-6490	Professional Services	\$ 2,000.00	\$ 1,845.00	\$ 2,464.50	-\$464.50	-23.230%
001-4410-6499	Miscellaneous	\$ 100.00	\$ -	\$ -	\$100.00	100.000%
001-4410-6500	Programming	\$ 2,000.00	\$ 747.60	\$ 1,577.98	\$422.02	21.100%
001-4410-6501	Building Supplies	\$ 600.00	\$ 78.95	\$ 683.55	-\$83.55	-13.930%
001-4410-6502	Technology	\$ 2,000.00	\$ 1,338.35	\$ 2,431.69	-\$431.69	-21.580%
001-4410-6505	Cataloging Supplies	\$ 1,700.00	\$ -	\$ 572.19	\$1,127.81	66.340%
001-4410-6506	Office Supplies	\$ 2,700.00	\$ 227.09	\$ 2,140.11	\$559.89	20.740%
001-4410-6507	Misc Operating Supplies	\$ -	\$ -	\$ 143.27	-\$143.27	0.000%
001-4410-6508	Petty Cash/Postage	\$ 1,000.00	\$ 150.00	\$ 900.00	\$100.00	10.000%
001-4410-6770	Magazines	\$ 1,500.00	\$ 82.75	\$ 1,851.25	-\$351.25	-23.420%
001-4410-6771	Audio	\$ 1,500.00	599	795.74	\$704.26	46.950%
001-4410-6772	Books (+\$5000)	\$ 12,000.00	\$ 1,484.42	\$ 13,557.62	-\$1,557.62	-12.980%
001-4410-6773	Video	\$ 2,000.00	\$ 97.88	\$ 1,906.81	\$93.19	4.660%
001-4410-6774	Online Databases	\$ 2,000.00	\$ 1,037.46	\$ 1,440.13	\$559.87	27.990%
		\$ 156,871.00	\$ 19,301.88	\$ 154,643.47	\$2,226.53	1.420%
Deposits to: **						
001-4410-1-4580	General Fund	\$ 4,000.00	\$ 634.20	\$ 4,025.87	\$25.87	0.650%
001-4410-1-4470	General Fund	\$ 20,000.00	\$ -	\$ 23,241.45	\$3,241.45	16.210%
031-4410-2-4705	Donations	\$ 250.00	181.00	\$ 3,031.28	\$3,031.28	0.000%
031+4410-4-4300	Interest on Deposits	\$ 500.00	\$ 321.28	\$ 3,999.75	\$3,999.75	0.000%
	Total Deposits	\$ 24,750.00		\$ 34,298.35		
		(opening balances below)				
B. Trust Fund Deposits/Balance						
031-	Trust in General Fund	\$ 376,709.88		\$ 707.05	\$377,416.93	
031-4410-2-4404	Local Grant	\$ -				
	ASB Savings Account	\$ 2,045.83		\$ 8.20	\$2,054.03	
031-0950-4-4300	Interest (CD's)	\$ 210,000.00	\$ 210,000.00		\$210,000.00	
		\$ 588,755.71			\$589,470.96	
Library Trust Expenses						
031-4410-6230	Travel & Training	\$ -				
031-4410-6320	Building & Grounds	\$ -				
031-4410-6490	Professional Services	\$ -		\$ 250.00		
031-4410-6507	Misc. Operating	\$ -		\$ 3,035.78		
031-4410-6727	Capital Equipment	\$ -		\$ 3,030.00		
031-4410-6672	Books	\$ 5,000.00				
031-4410-6798	Capital Project	\$ -				
031-4410-6910	Transfer (to General Fund)					
	Total Library Trust Exp	\$ 5,000.00		\$ 6,315.78		

Acct #	Story City Expenses	2017-2018		Year to date	% Spent
		Budget	Month to date		
001-4410-6010	Salaries: Full Time	\$ 41,134.00			
001-4410-6020	Salaries: Part-time	\$ 51,500.00			
001-4410-6110	FICA/Medicare	\$ 7,087.00			
001-4410-6130	IPERS	\$ 8,272.00			
001-4410-6150	Insurance - Group Health	\$ 5,400.00			
001-4410-6230	Travel/Training	\$ 1,300.00			
001-4410-6320	Building/Grounds	\$ 8,000.00			
001-4410-6350	Equipment repair/Maint.	\$ 250.00			
001-4410-6371	Utilities	\$ 1,800.00			
001-4410-6373	Telephone	\$ 4,187.00			
001-4410-6408	Insurance-General	\$ 2,830.00			
001-4410-6490	Professional Services	\$ 2,000.00			
001-4410-6499	Miscellaneous	\$ 100.00			
001-4410-6500	Programming	\$ 2,000.00			
001-4410-6501	Building Supplies	\$ 600.00			
001-4410-6502	Technology	\$ 2,000.00			
001-4410-6505	Cataloging Supplies	\$ 1,700.00			
001-4410-6506	Office Supplies	\$ 2,700.00			
001-4410-6507	Misc Operating Supplies				
001-4410-6508	Petty Cash/Postage	\$ 1,000.00			
001-4410-6770	Magazines	\$ 1,500.00			
001-4410-6771	Audio	\$ 1,000.00			
001-4410-6772	Books (+\$5000)	\$ 12,000.00			
001-4410-6773	Video	\$ 2,000.00			
001-4410-6774	Online Databases	\$ 2,000.00			
		\$ 162,360.00			
Deposits to: **					
001-4410-1-458	General Fund				
001-4410-1-447	General Fund				
031-4410-2-470	Donations				
031+4410-4-430	Interest on Deposits				
	Total Deposits				
B. Trust Fund Deposits/Balance					
031-	Trust in General Fund				
031-4410-2-440	Local Grant				
	ASB Savings Account				
031-0950-4-430	Interest (CD's)				
Library Trust Expenses					
031-4410-6230	Travel & Training				
031-4410-6320	Building & Grounds				
031-4410-6490	Professional Services				
031-4410-6507	Misc. Operating				
031-4410-6727	Capital Equipment				
031-4410-6672	Books			\$ 5,000.00	
031-4410-6798	Capital Project				
	Total Library Trust Exp			\$ 5,000.00	

Bertha Bartlett Public Library

June 2017 bills

Code	Written To	Date	Amount	Comments/Mileage @ .53.5/mile
001-4410-6150	Wellmark	07/01/17	\$359.40	Health Insurance - Kolleen - july
001-4410-6150	Benefits	07/17/17	\$66.00	Flex monthly fees? 2017 (Kolleen pays monthly)
001-4410-6150	Benefits Inc.	07/17/17	\$28.58	Flex benefit annual renewal fee
001-4410-6320	Jessica Iddings	07/17/17	\$227.50	Cleaning
001-4410-6320	Arrow Pest Solutions		\$60.00	Window cleaning
001-4410-6371	Chitty Garbage Service	06/29/17	\$25.00	Trash
001-4410-6371	Black Hills Energy	07/01/17	\$30.93	Gas - heat
001-4410-6373	Aureon	07/01/17	\$299.41	Monthly Phone & Internet bill
001-4410-6500	Card Center	07/18/17	\$6.38	Programming, Keva Planks, etc.
001-4410-6506	Access systems leasing	07/04/17	\$195.40	copier lease
001-4410-6506	Card Center	07/18/17	\$20.00	office supplies, markers, paper
001-4410-6506	Daily Freeman Journal	06/17/00	\$169.00	Subscription - annual
001-4410-6770	Des Moines Register	07/10/17	\$314.03	Subscription - annual
001-4410-6770	Card Center	07/18/17	\$180.24	
001-4410-6772	Card Center	07/18/17	\$91.21	Books
001-4410-6772	Cengage	07/19/17	\$60.72	Books
001-4410-6772	Cengage	06/29/17	\$36.34	Books
001-4410-6772	Center Point	07/01/17	\$88.68	LP Books
001-4410-6772	Ingram	07/19/17	\$499.68	Books
001-4410-6772	Ingram	06/27/17	\$173.19	Books
001-4410-6772	Baker & Taylor	07/19/17	\$250.34	Books
001-4410-6772	Baker & Taylor	07/18/17	\$56.74	Books
001-4410-6772	Baker & Taylor	07/07/17	\$62.14	Books
001-4410-6773	Card Center	07/16/17	\$138.65	DVD's
001-4410-6774	Overdrive Inc.	07/10/17	\$343.40	1/2 of library automation software
001-4410-6774	State Library of Iowa	07/10/17	\$29.62	Admin fee for Bridges
001-4410-6774	State Library of Iowa	07/11/17	\$115.43	Gale Database
	TOTAL - Story City		\$3,928.01	
	Gilbert Bills			
033-4410-6230	Kolleen Taylor	07/26/17	\$28.89	Travel to Gilbert, computer work, etc.
033-4410-6500	Card Center	07/18/17	\$6.37	Program planning for SRP & Implementation
033-4410-6772	Ingram	06/27/17	\$87.92	Award books
033-4410-6772	Baker & Taylor	07/19/17	\$45.89	Books
033-4410-6770	Card Center	07/19/17	\$430.41	Award books
033-4410-6773	Card Center	07/18/17	\$35.95	DVD's for Gilbert
033-4410-6774	Overdrive Inc.	07/10/17	\$343.40	1/2 of library automation software
003-4410-6774	State Lib rary of Iowa	07/10/17	\$29.61	Admin fee for Bridges
033-4410-6774	State Library of Iowa	07/11/17	\$115.43	Gale Database
	Total - Gilbert		\$1,123.87	

	Jul. 16	Aug. 16	Sept 16	Oct. 16	Nov. 16	Dec. 16	Jan. 17	Feb. 17	Mar. 17	Apr 17	May 17	June 17	TOTALS
City	3292	2894	2484	2713	2599	2220	2372	2446	2654	2823	2275	3091	31863
County	567	559	349	447	540	358	442	357	545	381	424	625	5594
Other	944	765	799	911	975	773	829	850	992	732	980	1056	10606
Gilbert	480	326	344	345	225	286	243	268	212	209	271	374	3583
Total	5283	4544	3976	4416	4339	3637	3886	3850	4403	4145	3950	5146	51575
Open Access	944	765	799	911	975	773	829	850	992	732	980	1056	10606
Adult	1324	1432	1284	1182	1191	1159	1349	1076	1297	1143	1231	1463	15131
Young Adult	341	228	179	166	145	111	82	95	159	194	180	336	2216
Juvenile	2235	1688	1560	1916	1837	1283	1578	1794	1836	1767	1522	2120	21136
Video	14	15	8	3	16	13	7	8	4	5	9	6	108
DVD	1048	909	729	921	885	823	651	660	791	777	794	833	9821
Audio	35	31	12	19	24	31	19	21	31	18	9	42	292
CD	18	16	9	21	16	21	19	28	35	29	25	37	274
CD book	125	107	110	95	139	119	88	59	116	102	74	168	1302
Magazines	95	68	37	34	19	17	40	25	43	30	50	73	531
Puzzles	33	27	23	29	30	31	25	32	22	28	13	21	314
Puppets	15	23	17	15	16	14	16	28	58	33	40	46	321
Other		0	8	15	21	15	12	24	11	19	3	1	129
Total	5283	4544	3976	4416	4339	3637	3886	3850	4403	4145	3950	5146	51575
E-books	226	205	198	194	156	219	255	175	204	162	188	216	2398
Downloaded Audio	156	163	151	165	148	171	236	186	208	208	249	228	2269
Ref.? Asked	115	144	121	180	131	99	116	121	164	109	103	159	1562
Ref.? Answered	115	144	121	180	131	99	116	121	164	109	103	159	1562
Reference-Gilbert	42	59	69	53	42	25	14	17	11	24	13	50	419
<u>PATRONS</u>													
Programs - children	15	1	14	15	16	11	12	11	13	14	9	14	145
Attendance - children	393	12	225	181	123	98	106	108	144	153	95	343	1981

Attendance - adults	126	7	79	70	46	37	39	46	61	54	36	99	700
Programs - StoryX	0	0	9	10	11	10	10	10	10	10	10	0	90
Attendance - children	0	0	68	85	83	83	81	82	83	88	83	0	736
Attendance - adults	0	0	11	13	13	14	14	15	14	15	11	0	120
Programs - Teen/Tweens	8	1	3	2	2	1	1	3	5	4	1	8	39
Attendance - teens	54	64	29	19	18	17	14	17	28	35	26	47	368
Attendance - adults	16	22	3	2	2	2	1	3	6	4	1	8	70
Programs - Adult	8	6	7	7	7	6	7	7	8	7	6	8	84
Attendance - children	0	4	0	0	0	0	0	0	0	0	0	0	4
Attendance - adults	48	114	49	64	103	42	53	50	58	48	30	54	713
Total Programs	31	8	31	39	36	26	30	36	41	41	26	30	375
Total Attendance	636	140	478	542	388	414	308	321	394	514	312	543	4990
Gilbert Programs	10	3	5	5	11	5	6	5	5	6	5	20	86
Attendance	294	19	89	89	54	97	129	90	94	96	74	235	827
Attendance - Adults	72	3	18	19	11	24	40	19	19	21	26	73	223
Hours - Gilbert	52	54.5	53.5	55	44	50.5	50.5	48	52.5	48	48.5	74.5	631.5
Total People	614	407	272	272	222	234	237	220	308	236	311	644	3977
People/hour	11.8	7.47	5.1	5.5	5.1	4.6	4.1	4.2	5.9	4.9	6.4	8.7	73.77
Gilbert Site Circ.	580	502	455	510	400	323	287	268	308	280	432	722	5067
Hours - Story City	208	231	223	241	230	236	237	220	244	227	233	221	2751
Total People	4536	4076	3592	3817	2321	2549	2789	3291	3589	3105	3135	4166	40966
People/Hour	21.8	17.6	16.1	15.8	10.5	10.8	11.8	14.96	14.7	13.7	13.5	18.9	14.9
<u>CARDS</u>													
Issued - Story City	14	17	14	22	13	10	9	14	7	17	13	22	172
Issued - Gilbert	1	2	1	2	1	1	0	2	3	2	1	12	28
Withdrawn	0	0	0	0	0	0	0	0	0	0	0	0	0
renewed - Story City	32	21	14	27	16	3	2	15	22	26	20	16	214
renewed - Gilbert	5	14	5	2	8	0	4	5	2	2	3	13	63

Meeting Room Library	35	4	15	15	12	9	15	17	17	19	16	21	195
Meeting Room Other	8	8	12	13	6	6	5	10	10	12	7	4	101
Computer Use	759	813	429	587	488	35	440	524	524	441	384	505	5929
Test Proctoring	0	3	0	2	1	1	1	1	1	1	1	3	15
Interlibrary Loans Requested	8	11	7	4	13	9	9	12	12	7	6	4	102
Interlibrary Loans Sent	16	19	19	14	11	23	29	21	21	19	22	30	244
Book Club Sets	1	1	3	0	0	3	1	2	2	2	0	2	17
Microfilm Use	1	2	2	2	0	0	0	1	1	2	1	1	13
Gilbert Computer use	35	20	18	20	13	4	7	13	13	15	16	25	199

Circulation Report
Bertha Bartlett Public Library
2016-2017 Yearly Comparisons

	Jul. 15	Jul. 16	Aug. 15	Aug. 16	Sept. 15	Sept 16	Oct. 15	Oct. 16	Nov. 15	Nov. 16	Dec. 15	Dec. 16	Jan. 16	Jan. 17	Feb. 16	Feb. 17	Mar. 16	Mar. 17	Apr. 16	Apr 17	May 16	May 17	June 16	June 17
City	3566	3292	2856	2894	3169	2484	3034	2713	2568	2599	2476	2220	2654	2372	2722	2446	2905	2654	2550	2823	2350	2275	3245	3091
County	659	567	552	559	469	349	398	447	489	540	309	358	362	442	411	357	478	545	425	381	445	424	771	625
Other	935	944	794	765	692	799	835	911	695	975	721	773	737	829	904	850	906	992	746	732	652	980	937	1056
Gilbert	469	480	520	326	403	344	400	345	403	225	469	286	376	243	325	268	476	212	355	209	423	271	537	374
Total	5629	5283	4722	4544	4733	3976	4667	4416	4155	4339	3975	3637	4129	3886	4362	3850	4765	4403	4076	4145	3870	3950	5490	5146
Open Access	935	944	794	765	692	799	835	911	695	975	721	773	737	829	904	850	906	992	746	732	652	980	937	1056
Adult	1481	1324	1376	1432	1316	1284	1390	1182	1167	1191	1248	1159	1313	1349	1216	1076	1270	1297	1168	1143	1128	1231	1399	1463
Young Adult	366	341	348	228	246	179	272	166	257	145	236	111	215	82	155	95	246	159	195	194	286	180	405	336
Juvenile	2420	2235	1808	1688	2073	1560	1963	1916	1714	1837	1483	1283	1549	1578	1804	1794	1915	1836	1591	1767	1489	1522	2369	2120
Video	22	14	5	15	14	8	17	3	7	16	2	13	24	7	72	8	58	4	38	5	7	9	14	6
DVD	951	1048	846	909	778	729	754	921	769	885	772	823	772	651	864	660	988	791	857	777	783	794	994	833
Audio	33	35	46	31	33	12	23	19	20	24	36	31	25	19	15	21	18	31	16	18	16	9	35	42
CD	53	18	39	16	24	9	22	21	24	16	42	21	29	19	13	28	17	35	16	29	8	25	30	37
CD book	164	125	120	107	114	110	116	95	116	139	83	119	98	88	111	59	129	116	97	102	85	74	126	168
Magazines	84	95	78	68	61	37	44	34	21	19	13	17	26	40	34	25	38	43	28	30	23	50	67	73
Puzzles	35	33	42	27	25	23	27	29	29	30	31	31	23	25	28	32	31	22	22	28	14	13	27	21
Puppets	20	15	14	23	28	17	21	15	13	16	5	14	32	16	23	28	34	58	35	33	27	40	24	46
Other			0	0	21	8	18	15	18	21	24	15	23	12	27	24	21	11	13	19	4	3	0	1
Total	5629	5283	4722	4544	4733	3976	4667	4416	4155	4339	3975	3637	4129	3886	4362	3850	4765	4403	4076	4145	3870	3950	5490	5146
E-books	253	226	179	205	170	198	183	194	188	156	183	219	190	255	207	175	211	204	225	162	243	188	205	216
Downloaded Audio	110	156	72	163	97	151	82	165	93	148	98	171	85	236	120	186	137	208	114	208	119	249	148	228
Ref.? Asked	132	115	75	144	95	121	137	180	124	131	110	99	117	116	100	121	142	164	123	109	114		123	159
Ref.? Answered	132	115	75	144	95	121	137	180	124	131	110	99	117	116	100	121	142	164	123	109	114		123	159
Reference-Gilbert	61	42	70	59	55	69	46	53	39	42	30	25	33	14	49	17	73	11	56	24	50	13	52	50

Thank You

Thanks for using this form to report your Interlibrary Loans.

Please print this page. You will receive an e-mail message with your submitted information shortly.

After all participating libraries have submitted this form, the State Library will collect ILL loan statistics from the SILO ILL System and OCLC Resource Sharing and compile the data. Each participating library will receive notice of how many loans are attributed to it. Reimbursement will be calculated using the total number of ILL loans and the money available from Enrich Iowa. Payment will be sent to libraries around November or December and will be combined with the Open Access payment.

Library Name

Bertha Bartlett Public Library

City

Story City

Name of person submitting this form

Kolleen Taylor

E-mail address of person submitting this form

kolleen@storycity.lib.ia.us

Phone number of contact person

515-733-2685

Number of ILL Loans

218

Upload ILL Documentation

application/pdf: 188325 bytes

Are you a human ?

3

If you did not upload any accompanying ILL documentation, please fax it to Toni Blair, 515-281-6191 or mail it to State Library of Iowa, Attn: Toni Blair, 1112 E Grand Ave, Des Moines IA 50319.

If you have further questions about the ILL Reimbursement Program, please contact Marie Harms, 800-248-4483, marie.harms@lib.state.ia.us.

Bertha Bartlett Public Library

Book Club Set Report

Book Club sets sent out to Iowa Libraries - 7/1/2016 to 6/30/2017

Date Mailed	# Books	Title of Book	Library Borrowing
✓ 8/12/2016	12	Pigs Must Fly	Spillville Public Library
✓ 8/25/2016	12	Monuments Men	Nevada Public Library
✓ 9/1/2016	14	Memory Keepers' Daughter	Nora Springs Public Library
✓ 9/14/2016	12	Resistance	Spillville Public Library
✓ 9/14/2016	10	Bold Spirit	Indianola Public Library
✓ 9/26/2016	15	At Home in Mitford	Winfield Public Library
✓ 11/15/2016	12	The Paris Wife	Hartley Public Library
✓ 12/21/2016	10	Through Different Eyes	Monroe Public Library
✓ 12/22/2016	17	The Shack	NW Iowa Community College
✓ 1/3/2017	9	Blue Bottle Club	Churdan Public Library
✓ 1/6/2017	12	Pigs Must Fly	Dyersville
✓ 1/11/2017	8	Light in the Window	New Hampton
✓ 2/1/2017	10	Bold Spirit	NW Iowa Community College
✓ 3/1/2017	13	Monuments Men	Oxford Public Library
✓ 3/16/2017	14	Pigs Must Fly	Elkader Public Library
✓ 3/28/2017	10	Bold Spirit	JJ Hands Public Library
✓ 4/13/2017	6	The Shack	Correctionville Public Library
✓ 5/15/2017	10	The Paris Wife	Stratford Public Library
✓ 6/1/2017	6	Light in the Window	Correctionville Public Library
✓ 6/20/2017	6	Jim the Boy	Swisher Public Library

Total 218

Bertha Bartlett Public Library

FY17 Open Access Annual Report

Instructions

Due: July 31, 2017

A printed version of this form is available at <http://www.statelibraryofiowa.org/go/oa>

Report the number of items checked out to customers from each participating Open Access library or contracting city.

Use the definitions listed below to determine if Open Access customers and transactions are eligible.

Local Library: A local library is the library that receives funding to serve a particular customer.

1. The local library for a city resident is the public library located in the city where the customer resides.
2. The local library for a resident of a city without a library is the library that the city contracts with and financially supports.
3. A student's local library is the school or academic library where the student attends.
4. A rural resident's local library is any public library that receives county funding to serve that particular rural resident.

Definition of Open Access customer:

A customer is considered an eligible Open Access customer if:

1. Their local library is listed on this form including cities contracting for library service.
2. They are a rural resident of another county. Open Access circulation to rural county residents (outside your own county) should be tallied with one of the participating public libraries in their home county. See the section on Rural Residents below for more details.

A customer is not considered an eligible Open Access customer if they are a:

1. Resident of your city.
2. Resident of a city that your library contracts with for library service.
3. Rural resident of your county.
4. Resident of a city with a public library that does not participate in Open Access.
5. Resident of a city that does not have a public library and does not contract with a library for library service as required by Iowa Code Section 256.69.
6. Resident from outside of Iowa.

Definition of Open Access transaction: A transaction is the act of a participating library checking out one physical item owned by that library to an Open Access customer.

Eligible Open Access transactions include:

1. Check outs of physical items in all formats except for equipment. Items must be from your collection and for use outside the library. Items packaged together as a unit (e.g., one audio book that consists of eight CDs) and checked out as a unit, are one transaction. If an item is checked out and shown to 30 people, it is one transaction, not 30.
2. Playaways or similar devices are not considered equipment for Open Access purposes and are considered to be eligible items.
3. Renewals of eligible items.

Ineligible Transactions - Do not count the following items as Open Access:

1. Checkouts of downloadable audio, video, e-Books or other electronic items.

2. Checkouts of equipment including laptops, tablets, projectors, game consoles, eReaders, etc.
3. Items checked out to other libraries as an Interlibrary Loan.

Rural residents:

1. A library can claim Open Access circulation to rural residents from other counties, but may not claim circulation to residents of its own county.
2. To report Open Access circulation to rural residents (outside your own county), you need to determine the local library for that resident. Below are suggestions on which library to choose. Any of these options are acceptable. The important thing is that you choose one local library only:
 - a. If the patron has a rural address from a city with a participating public library, count that as the local library
 - b. If the patron has a rural address from a city without a participating public library, choose any participating public library in the county to be the local library
 - c. Choose the largest library in the county
 - d. Choose the library in the county seat
3. If the customer is from rural Dubuque, Scott, or Woodbury counties, report them under their respective county library system. City public libraries in these three counties are allowed to count rural residents from their own county as eligible for Open Access.

Contracting Cities:

Contracting cities are incorporated cities that do not have a public library and contract with the public library in another city.

1. Circulation to residents of contracting cities is eligible for Open Access reimbursement if the library they are contracting with participates in Open Access.
2. Report circulation to residents of contracting cities on the line for that contracting city. All contracting cities are now included on this form.
3. If a resident is from an incorporated city that is not listed on this form, then the transaction is not eligible for Open Access reimbursement.

If you have any questions about the eligibility of a customer or transaction, please contact Scott Dermont at scott.dermont@iowa.gov, or 515-281-7573

Do not include Interlibrary Loan (SILO) totals on this form

A Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- A1 Ackley - Ackley Public Library
- A2 Adair - Adair Public Library
- A3 Adel - Adel Public Library
- A4 Afton - Contracting City
- A5 Agency - Agency Public Library
- A6 Ainsworth - Contracting City
- A7 Akron - Akron Public Library
- A8 Albert City - Albert City Public Library
- A9 Albia - Carnegie-Evans Public Library
- A10 Albion - Albion Municipal Library
- A11 Alburnett - Contracting City
- A12 Alden - Dr. Grace O. Doane Alden Public Library
- A13 Alexander - Alexander Public Library

A14	Algona - Algona Public Library	
A15	Alleman - Contracting City	
A16	Allerton - Allerton Public Library	
A17	Allison - Allison Public Library	
A18	Alta - Alta Community Library	
A19	Alta Vista - Alta Vista Public Library	
A20	Alton - Alton Public Library	
A21	Altoona - Altoona Public Library	
A22	Ames - Ames Public Library	1,439
A23	Anamosa - Anamosa Library & Learning Center	
A24	Andover - Contracting City	
A25	Andrew - Contracting City	
A26	Anita - Anita Public Library	
A27	Ankeny - Kirkendall Public Library	
A28	Anthon - Hamann Memorial Library	
A29	Aplington - Aplington Legion Memorial Library	
A30	Arcadia - Contracting City	
A31	Archer - Archer Public Library	
A32	Area Education Agency (267) - Info Tech	
A33	Aredale - Contracting City	
A34	Arispe - Contracting City	
A35	Arlington - Arlington Public Library	
A36	Armstrong - Armstrong Public Library	
A37	Arnolds Park - Arnolds Park Public Library	
A38	Arthur - Arthur Public Library	
A39	Ashton - Ashton Public Library	
A40	Atallisa - Contracting City	
A41	Atkins - Atkins Public Library	
A42	Atlantic - Atlantic Public Library	
A43	Auburn - Auburn Public Library	
A44	Audubon - Audubon Public Library	
A45	Aurelia - Aurelia Public Library	
A46	Aurora - Aurora Public Library	
A47	Avoca - Avoca Public Library	
	Subtotal of all A libraries (Click Save to calculate subtotal)	1,439

B Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

B1	Badger - Badger Public Library
B2	Bagley - Bagley Public Library
B3	Baldwin - Contracting City
B4	Balltown - Contracting City
B5	Bancroft - Bancroft Public Library
B6	Barnum - Contracting City
B7	Batavia - Batavia Public Library
B8	Battle Creek - Battle Creek Public Library
B9	Baxter - Baxter Public Library

B10	Bayard - Bayard Public Library	
B11	Beacon - Contracting City	
B12	Beaman - Beaman Community Memorial Library	
B13	Bedford - Bedford Public Library	
B14	Belle Plaine - Belle Plaine Community Library	
B15	Bellevue - Bellevue Public Library	
B16	Belmond - Belmond Public Library	17
B17	Bennett - Bennett Public Library	
B18	Bettendorf - Bettendorf Public Library Information Center	
B19	Bevington - Contracting City	
B20	Birmingham - Birmingham Public Library	
B21	Blairsburg - Contracting City	14
B22	Blairstown - Blairstown Public Library	
B23	Blakesburg - Blakesburg Public Library	
B24	Blencoe - Contracting City	
B25	Bloomfield - Bloomfield Public Library	
B26	Bode - Bode Public Library	
B27	Bonaparte - Bonaparte Public Library	
B28	Bondurant - Bondurant Community Library	
B29	Boone - Ericson Public Library	1,422
B30	Bouton - Contracting City	
B31	Boxholm - Contracting City	
B32	Boyden - Boyden Public Library	
B33	Breda - Contracting City	
B34	Briar Cliff University - Bishop Mueller Library	
B35	Brighton - Contracting City	
B36	Bristow - Contracting City	
B37	Britt - Britt Public Library	
B38	Bronson - Contracting City	
B39	Brooklyn - Brooklyn Public Library	
B40	Brunsville - Contracting City	
B41	Buckeye - Contracting City	
B42	Buffalo Center - Buffalo Center Public Library	
B43	Burlington - Burlington Public Library	
B44	Burt - Burt Public Library	
B45	Bussey - Bussey Community Library	
	Subtotal of all B libraries (Click Save to calculate subtotal)	1,453

C Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

C1	CAL Community School District - K12 Media Center
C2	Calamus - Calamus Public Library
C3	Callender - Callender Heritage Public Library
C4	Calmar - Calmar Public Library
C5	Calumet - Contracting City
C6	Camanche - Camanche Public Library
C7	Cambridge - Cambridge Memorial Library

C8 Cantril - Cantril Public Library
C9 Carlisle - Carlisle Public Library
C10 Carpenter - Contracting City
C11 Carroll - Carroll Public Library
C12 Carson - Contracting City
C13 Carter Lake - Edward F. Owen Memorial Library
C14 Cascade - Cascade Public Library
C15 Casey - Casey Public Library
C16 Cedar Falls - Cedar Falls Public Library
C17 Cedar Rapids - Cedar Rapids Public Library
C18 Center Point - Center Point Public Library
C19 Centerville - Drake Public Library
C20 Central City - J. C. Clegg Public Library
C21 Centralia - Contracting City
C22 Chariton - Chariton Free Public Library
C23 Charles City - Charles City Public Library
C24 Charlotte - Contracting City
C25 Charter Oak - Charter Oak Public Library
C26 Chelsea - Chelsea Public Library
C27 Cherokee - Cherokee Public Library
C28 Chester - Contracting City
C29 Chillicothe - Contracting City
C30 Churdan - Churdan Public Library
C31 Clare - Clare Public Library
C32 Clarence - Edna Zybelle Memorial Library
C33 Clarinda - Lied Public Library-Clarinda
C34 Clarion - Clarion Public Library
C35 Clarion-Goldfield High School - Library Media Center
C36 Clarke University - Nicholas J. Schrup Library
C37 Clarksville - Clarksville Public Library
C38 Clayton - Contracting City
C39 Clear Lake - Clear Lake Public Library
C40 Clearfield - Clearfield Public Library
C41 Cleghorn - M-C Community Library
C42 Clemons - Contracting City
C43 Clermont - Clermont Public Library
C44 Clinton - Clinton Public Library
C45 Clinton Community College - Library
C46 Clive - Clive Public Library
C47 Clutier - Clutier Public Library
C48 Coe Coll - Stewart Memorial Library
C49 Coggon - Coggon Public Library
C50 Coin - Coin Public Library
C51 Colesburg - Colesburg Public Library
C52 Colfax - Colfax Public Library
C53 Collins - Collins Public Library
C54 Colo - Colo Public Library
C55 Columbus City - Contracting City

C56 Columbus Junction - Columbus Jct Public Library
 C57 Colwell - Contracting City
 C58 Conesville - Contracting City
 C59 Conrad - Conrad Public Library
 C60 Coon Rapids - Coon Rapids Public Library
 C61 Coralville - Coralville Public Library
 C62 Cornell College - Russell D. Cole Library
 C63 Corning - Corning Public Library
 C64 Correctionville - Correctionville Public Library
 C65 Corwith - Corwith Public Library
 C66 Corydon - Karl Miles Lecompte Memorial Library
 C67 Cotter - Contracting City
 C68 Coulter - Coulter Public Library
 C69 Council Bluffs - Council Bluffs Public Library
 C70 Craig - Contracting City
 C71 Crawfordsville - Contracting City
 C72 Cresco - Cresco Public Library
 C73 Crescent - Contracting City
 C74 Creston - Matilda J. Gibson Memorial Library
 C75 Cromwell - Contracting City
 C76 Crystal Lake - Crystal Lake Public Library
 C77 Cumberland - Cumberland Public Library
 C78 Cumming - Contracting City
 C79 Cushing - Cushing Community Library
 Subtotal of all C libraries (Click Save to calculate subtotal)

0

D Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

D1 Dakota City - Contracting City
 D2 Dallas Center - Roy R. Estle Memorial Library
 D3 Dana - Contracting City
 D4 Davenport - Davenport Public Library
 D5 Dawson - Contracting City
 D6 Dayton - Dayton Public Library
 D7 De Soto - De Soto Public Library
 D8 De Witt - Frances Banta Waggoner Community Library
 D9 Decorah - Decorah Public Library
 D10 Dedham - Contracting City
 D11 Deep River - Contracting City
 D12 Defiance - Contracting City
 D13 Delaware - Contracting City
 D14 Delhi - Delhi Public Library
 D15 Delmar - Contracting City
 D16 Delta - Contracting City
 D17 Denison - Norelius Community Library
 D18 Denison High School - Library Media Center
 D19 Denver - Denver Public Library

D20	Derby - Contracting City	
D21	Des Moines - Des Moines Public Library	
D22	Des Moines Area Community College - Carroll Campus Library	
D23	Des Moines Area Community College - Urban Campus Library	
D24	Des Moines Area Community College (Area 11) - Ankeny Campus Library	
D25	Dexter - Dexter Public Library	
D26	Dickens - Dickens Public Library	
D27	Dike - Dike Public Library	
D28	Donnellson - Donnellson Public Library	
D29	Doon - Doon Public Library	
D30	Dordt College - John and Louise Hulst Library	
D31	Dougherty - Contracting City	
D32	Dow City - Dow City Public Library	
D33	Dows - Dows Community Library	
D34	Drakesville - Contracting City	
D35	Dubuque - Carnegie-Stout Public Library	
D36	Dubuque County - Dubuque County Library	
D37	Dumont - Dumont Community Library	
D38	Duncombe - Duncombe Public Library	
D39	Dundee - Contracting City	
D40	Dunkerton - Dunkerton Public Library	
D41	Dunlap - Dunlap Public Library	
D42	Dyersville - James Kennedy Public Library	
D43	Dysart - Norma Anders Public Library	
	Subtotal of all D libraries (Click Save to calculate subtotal)	0

E - F Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

E1	Eagle Grove - Eagle Grove Memorial Library	
E2	Earlham - Earlham Public Library	
E3	Earlville - Ruth Suckow Memorial Library	
E4	Early - Early Public Library	
E5	East Peru - Contracting City	
E6	Eddyville - Eddyville Public Library	
E7	Edgewood - Edgewood Public Library	
E8	Elberon - Elberon Public Library	
E9	Eldon - Eldon Public Library	
E10	Eldora - Eldora Public Library	3
E11	Elgin - Elgin Public Library	
E12	Elk Horn - Elk Horn Public Library	
E13	Elk Run Heights - Contracting City	
E14	Elkader - Elkader Public Library	
E15	Elkhart - Contracting City	
E16	Elkport - Contracting City	
E17	Elliott - Elliott Public Library	
E18	Ellsworth - Ellsworth Public Library	937
E19	Ellsworth Community College - Osgood Library	

- E20 Elma - Elma Public Library
 - E21 Ely - Ely Public Library
 - E22 Emerson - Emerson Public Library
 - E23 Emmaus Bible College Library
 - E24 Emmetsburg - Emmetsburg Public Library
 - E25 Essex - Lied Public Library-Essex
 - E26 Estherville - Estherville Public Library
 - E27 Evansdale - Evansdale Public Library
 - E28 Everly - Everly Public Library
 - E29 Exira - Exira Public Library
 - E30 Exline - Contracting City
 - F1 Fairbank - Fairbank Public Library
 - F2 Fairfax - Fairfax Public Library
 - F3 Fairfield - Fairfield Public Library
 - F4 Faith Baptist Bible College & Theological Seminary - John L. Patten Library
 - F5 Farmersburg - Farmersburg Public Library
 - F6 Farmington - Farmington Public Library
 - F7 Farnhamville - Farnhamville Public Library
 - F8 Fayette - Fayette Community Library
 - F9 Fenton - Fenton Public Library
 - F10 Ferguson - Contracting City
 - F11 Fertile - Fertile Public Library
 - F12 Floris - Contracting City
 - F13 Floyd - Contracting City
 - F14 Fonda - Fonda Public Library
 - F15 Fontanelle - Fontanelle Public Library
 - F16 Forest City - Forest City Public Library
 - F17 Fort Atkinson - Fort Atkinson Public Library
 - F18 Fort Dodge - Fort Dodge Public Library
 - F19 Fort Madison - Fort Madison Public Library
 - F20 Franklin - Contracting City
 - F21 Fraser - Contracting City
 - F22 Fredericksburg - Upham Memorial Library
 - F23 Frederika - Contracting City
 - F24 Fredonia - Contracting City
 - F25 Fremont - Contracting City
 - F26 Fruitland - Contracting City
- Subtotal of all E - F libraries (Click Save to calculate subtotal) 940

G Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- G1 Galva - Galva Public Library
- G2 Galva-Holstein H.S. - Library Media Center
- G3 Garber - Contracting City
- G4 Garden Grove - Garden Grove Public Library
- G5 Garnavillo - Garnavillo Public Library
- G6 Garner - Garner Public Library

- G7 Garrison - Garrison Public Library
- G8 Garwin - Garwin Public Library
- G9 Geneva - Contracting City
- G10 George - George Public Library
- G11 Gibson - Contracting City
- G12 Gilbertville - Contracting City
- G13 Gilman - Gilman Public Library
- G14 Gilmore City - Gilmore City Public Library
- G15 Gladbrook - Gladbrook Public Library
- G16 Glenwood - Glenwood Public Library
- G17 Glidden - Glidden Public Library
- G18 Goldfield - Contracting City
- G19 Goodell - Contracting City
- G20 Goose Lake - Contracting City
- G21 Gowrie - Gowrie Public Library
- G22 Graettinger - Graettinger Public Library
- G23 Grafton - Grafton Public Library
- G24 Grand Junction - Grand Junction Public Library
- G25 Grand Lodge of Iowa, AF & AM - Iowa Masonic Library
- G26 Grand Mound - Contracting City
- G27 Grand View University - Library
- G28 Grandview - Contracting City
- G29 Granger - Granger Public Library
- G30 Grant Wood Area Education Agency (10) - Grant Wood AEA Media Center
- G31 Granville - Contracting City
- G32 Greeley - Contracting City
- G33 Greene - Greene Public Library
- G34 Greenfield - Greenfield Public Library
- G35 Grimes - Grimes Public Library
- G36 Grinnell - Drake Community Library
- G37 Griswold - Griswold Public Library
- G38 Grundy Center - Kling Memorial Library
- G39 Gruver - Contracting City
- G40 Guernsey - Contracting City
- G41 Guthrie Center - Mary J. Barnett Memorial Library
- G42 Guttenberg - Guttenberg Public Library
- Subtotal of all G libraries (Click Save to calculate subtotal) 0

H Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- H1 Halbur - Contracting City
- H2 Hamburg - Hamburg Public Library
- H3 Hampton - Hampton Public Library
- H4 Hancock - Contracting City
- H5 Hanlontown - Kinney Memorial Library
- H6 Hansell - Contracting City
- H7 Harcourt - Harcourt Public Library

H8	Hardy - Contracting City	
H9	Harlan - Harlan Community Library	
H10	Harper - Contracting City	
H11	Harpers Ferry - Dolores Tillinghast Memorial Library	
H12	Hartford - Contracting City	
H13	Hartley - Hartley Public Library	
H14	Hartwick - Contracting City	
H15	Havelock - Havelock Public Library	
H16	Haverhill - Contracting City	
H17	Hawarden - Hawarden Public Library	
H18	Hawkeye - Hawkeye Public Library	
H19	Hawkeye Community College - Library	
H20	Hazleton - Contracting City	
H21	Hedrick - Hedrick Public Library	
H22	Hiawatha - Hiawatha Public Library	
H23	Hills - Contracting City	
H24	Hinton - Contracting City	
H25	Holland - Contracting City	
H26	Holstein - Stubbs Memorial Library	
H27	Hopkinton - Hopkinton Public Library	
H28	Hospers - Hospers Public Library	
H29	Houghton - Contracting City	
H30	Hubbard - Hubbard Public Library	368
H31	Hudson - Hudson Public Library	
H32	Hull - Hull Public Library	
H33	Humboldt - Humboldt Public Library	
H34	Humeston - Humeston Public Library	
H35	Huxley - Huxley Public Library	111
	Subtotal of all H libraries (Click Save to calculate subtotal)	479

I - K Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

I1	Ida Grove - Ida Grove Public Library	
I2	Independence - Independence Public Library	
I3	Indian Hills Community College - Centerville - Library	
I4	Indian Hills Community College - Ottumwa - Library	
I5	Indianola - Indianola Public Library	
I6	Inwood - Inwood Public Library	
I7	Ionia - Ionia Community Library	
I8	Iowa Central Community College Fort Dodge - Fort Dodge Center Library	
I9	Iowa City - Iowa City Public Library	
I10	Iowa Falls - Robert W. Barlow Memorial Lib	
I11	Iowa Lakes Community College - Emmetsburg - Library	
I12	Iowa Lakes Community College - Estherville - Library	
I13	Iowa Valley Community College - Marshalltown - B.J. Harrison Library	
I14	Iowa Veterans Home - IVH Peterson Library	
I15	Ireton - Contracting City	

I16	Irwin - Lied Irwin Public Library	
J1	Jamaica - Jamaica Public Library	
J2	Janesville - Janesville Public Library	
J3	Jefferson - Jefferson Public Library	
J4	Jesup - Jesup Public Library	
J5	Jewell - Montgomery Memorial Library	1,725
J6	Johnston - Johnston Public Library	
J7	Joice - Joice Public Library	
K1	Kalona - Kalona Public Library	
K2	Kamrar - Contracting City	
K3	Kanawha - Kanawha Public Library	
K4	Kelley - Contracting City	
K5	Kellogg - Contracting City	
K6	Kensett - Kensett Public Library	
K7	Keokuk - Keokuk Public Library	
K8	Keomah Village - Contracting City	
K9	Keosauqua - Keosauqua Public Library	
K10	Keota - Wilson Memorial Library	
K11	Keswick - Contracting City	
K12	Keystone - Schroeder Public Library	
K13	Keystone AEA - Media Center	
K14	Kimballton - Kimballton Public Library	
K15	Kingsley - Kingsley Public Library	
K16	Kirkman - Contracting City	
K17	Kirkwood Community College - Cedar Rapids - Kirkwood Library	
K18	Kirkwood Community College (Iowa City) - Library	
K19	Klemme - Klemme Public Library	
K20	Knoxville - Knoxville Public Library	
	Subtotal of all I - K libraries (Click Save to calculate subtotal)	1,725

L Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

L1	La Motte - Contracting City	
L2	La Porte City - Hawkins Memorial Library	
L3	Lacona - Lacona Public Library	
L4	Ladora - Contracting City	
L5	Lake City - Lake City Public Library	
L6	Lake Mills - Lake Mills Public Library	
L7	Lake Park - Lake Park Public Library	
L8	Lake View - Lake View Public Library	
L9	Lakota - Lakota Public Library	
L10	Lamoni - Lamoni Public Library	
L11	Lamont - Lamont Public Library	
L12	Lansing - Meehan Memorial Lansing Public Library	
L13	Larchwood - Larchwood Public Library	
L14	Larrabee - Contracting City	
L15	Laurel - Laurel Community Library	

- L16 Laurens - Laurens Public Library
 - L17 Lawler - Lawler Public Library
 - L18 Lawton - Contracting City
 - L19 Le Claire - Le Claire Community Library
 - L20 Le Grand - Pioneer Heritage Public Library
 - L21 Le Mars - Le Mars Public Library
 - L22 Ledyard - Ledyard Public Library
 - L23 Lehigh - Lehigh Public Library
 - L24 Leighton - Contracting City
 - L25 Lenox - Lenox Public Library
 - L26 Leon - Leon Public Library
 - L27 Letts - Letts Public Library
 - L28 Lewis - Lewis Public Library
 - L29 Libertyville - Contracting City
 - L30 Lidderdale - Contracting City
 - L31 Lime Springs - Lime Springs Public Library
 - L32 Lincoln - Contracting City
 - L33 Linden - Linden Public Library
 - L34 Linn Grove - Linn Grove Public Library
 - L35 Lisbon - Lisbon Public Library
 - L36 Liscomb - Contracting City
 - L37 Little Rock - Little Rock Public Library
 - L38 Livermore - Livermore Public Library
 - L39 Lockridge - Contracting City
 - L40 Logan - Logan Public Library
 - L41 Lohrville - J.J. Hands Library
 - L42 Lone Rock - Contracting City
 - L43 Lone Tree - Contracting City
 - L44 Lone Tree Jr-Sr High School - Media Center
 - L45 Loras Coll - Loras Coll Library
 - L46 Lorimor - Contracting City
 - L47 Lost Nation - Lost Nation Public Library
 - L48 Lovilia - Contracting City
 - L49 Low Moor - Contracting City
 - L50 Lowden - Lowden Public Library
 - L51 Lu Verne - Lu Verne Public Library
 - L52 Luana - Contracting City
 - L53 Luther - Contracting City
 - L54 Luxemburg - Contracting City
 - L55 Luzerne - Contracting City
 - L56 Lynnville - Lynnville Public Library
 - L57 Lytton - Lytton Public Library
- Subtotal of all L libraries (Click Save to calculate subtotal)

0

M Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- M1 Macedonia - Contracting City

M2	Macksburg - Contracting City	
M3	Madrid - Madrid Public Library	32
M4	Maharishi Vedic City - Contracting City	
M5	Malcom - Contracting City	
M6	Malvern - Malvern Public Library	
M7	Manchester - Manchester Public Library	
M8	Manilla - Manilla Public Library	
M9	Manly - Manly Public Library	
M10	Manning - Manning Public Library	
M11	Manson - Manson Public Library	
M12	Mapleton - Fisher-Whiting Memorial Library	
M13	Maquoketa - Maquoketa Public Library	
M14	Marathon - Marathon Public Library	
M15	Marble Rock - Marble Rock Public Library	
M16	Marcus - Marcus Public Library	
M17	Marengo - Marengo Public Library	
M18	Marion - Marion Public Library	
M19	Marne - Contracting City	
M20	Marquette - Contracting City	
M21	Marshalltown - Marshalltown Public Library	
M22	Martelle - Martelle Public Library and Historical Museum	
M23	Mason City - Mason City Public Library	
M24	Masonville - Contracting City	
M25	Massena - Massena Public Library	
M26	Maurice - Contracting City	
M27	Maxwell - Maxwell Public Library	
M28	Maynard - Maynard Community Library	
M29	Mccallsburg - Contracting City	164
M30	Mcclelland - Contracting City	
M31	McGregor - McGregor Public Library	
M32	Mcintire - Contracting City	
M33	Mechanicsville - Mechanicsville Public Library	
M34	Mediapolis - Mediapolis Public Library	
M35	Melbourne - Melbourne Public Library	
M36	Melcher-Dallas - Melcher Dallas Public Library	
M37	Melrose - Contracting City	
M38	Melvin - Melvin Public Library	
M39	Menlo - Menlo Public Library	
M40	Mercy College of Health Sciences - Mercy Coll Library	
M41	Meriden - Contracting City	
M42	Merrill - Merrill Public Library	
M43	Meservey - Meservey Public Library	
M44	Middletown - Contracting City	
M45	Miles - Contracting City	
M46	Milford - Milford Memorial Library	
M47	Millersburg - Millersburg Community Library	
M48	Milo - Milo Public Library	
M49	Minburn - Minburn Public Library	

M50	Minden - Contracting City	
M51	Mingo - Mingo Public Library	
M52	Missouri Valley - Missouri Valley Public Library	
M53	Mitchell - Contracting City	
M54	Mitchellville - Mitchellville Public Library	
M55	Modale - Modale Public Library	
M56	Mondamin - Mondamin Public Library	
M57	Monmouth - Contracting City	
M58	Monona - Murphy Memorial Library	
M59	Monroe - Monroe Public Library	
M60	Montezuma - Montezuma Public Library	
M61	Monticello - Monticello Public Library	
M62	Montrose - Montrose Public Library	
M63	Moorhead - Moorhead Public Library	
M64	Moorland - Contracting City	
M65	Moravia - Moravia Public Library	
M66	Morley - Morley Public Library	
M67	Morning Sun - Mellinger Memorial Public Library	
M68	Morningside College - Hickman - Johnson - Furrow Library Center	
M69	Morrison - Contracting City	
M70	Moulton - Garrett Memorial Library	
M71	Mount Ayr - Mount Ayr Public Library	
M72	Mount Mercy University - Busse Center Library	
M73	Mount Pleasant Correctional Facility - Men's Unit Library	
M74	Mount Pleasant - Mount Pleasant Public Library	
M75	Mount Vernon - Russell D Cole Library	
M76	Murray - Murray Public Library	
M77	Muscatine - Musser Public Library	
	Subtotal of all M libraries (Click Save to calculate subtotal)	196

N - O Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

N1	Nashua - Nashua Public Library	
N2	Nemaha - Contracting City	
N3	Neola - Contracting City	
N4	Nevada - Nevada Public Library	41
N5	New Albin - New Albin Public Library	
N6	New Hampton - New Hampton Public Library	
N7	New Hartford - Elizabeth Rasmussen Martin Memorial Library	
N8	New Liberty - Contracting City	
N9	New London - H.J. Nugen Public Library	
N10	New Market - New Market Public Library	
N11	New Providence - Contracting City	16
N12	New Sharon - Stilwell Public Library	
N13	New Virginia - New Virginia Public Library	
N14	Newell - Newell Public Library	
N15	Newhall - Newhall Public Library	

- N16 Newton - Newton Public Library
- N17 Nichols - Contracting City
- N18 Nora Springs - Nora Springs Public Library
- N19 North Buena Vista - Contracting City
- N20 North English - North English Public Library
- N21 North Iowa Area Community College - North Iowa Area Comm Coll Library
- N22 North Liberty - North Liberty Comm Lib
- N23 North Polk High School - Library Media Center
- N24 Northeast Iowa Community College (Peosta) - Library
- N25 Northwest Iowa Community College -Sheldon - Library
- N26 Northwestern College - Ramaker Library/LRC
- N27 Northwood - Northwood Public Library
- N28 Norwalk - Norwalk Easter Public Library
- N29 Norway - Norway Public Library
- N30 Numa - Contracting City
- O1 Oakland - Eckels Memorial Library
- O2 Oakland Acres - Contracting City
- O3 Oakville - Contracting City
- O4 Ocheyedan - Ocheyedan Public Library
- O5 Odebolt - Field-Carnegie Public Library
- O6 Oelwein - Oelwein Public Library
- O7 Ogden - Leonard A. Good Community Library
- O8 Okoboji - Contracting City
- O9 Olds - Contracting City
- O10 Olin - Olin Public Library
- O11 Ollie - Contracting City
- O12 Onawa - Onawa Public Library
- O13 Onslow - Contracting City
- O14 Orange City - Orange City Public Library
- O15 Orchard - Contracting City
- O16 Orient - Public Resource/Technology Ctr.
- O17 Orleans - Contracting City
- O18 Osage - Osage Public Library
- O19 Osceola - Osceola Public Library
- O20 Oskaloosa - Oskaloosa Public Library
- O21 Ossian - Ossian Public Library
- O22 Osterdock - Contracting City
- O23 Otho - Contracting City
- O24 Ottumwa - Ottumwa Public Library
- O25 Oxford - Oxford Public Library
- O26 Oxford Junction - Wregie Memorial Library
- O27 Oyens - Contracting City

Subtotal of all N - O libraries (Click Save to calculate subtotal)

57

P - R Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- P1 Pacific Junction - Contracting City

P2	Packwood - Contracting City	
P3	Palmer - Palmer Public Library	
P4	Palo - Contracting City	
P5	Panora - Panora Public Library	
P6	Parkersburg - Kothe Memorial Library	
P7	Parnell - Contracting City	
P8	Paton - William Paton Public Library	
P9	Patterson - Contracting City	
P10	Paullina - Paullina Public Library	
P11	Pella - Pella Public Library	
P12	Perry - Perry Public Library	
P13	Peterson - Kirchner French Memorial Library	
P14	Pilot Mound - Contracting City	
P15	Plainfield - Plainfield Public Library	
P16	Pleasant Hill - Pleasant Hill Public Library	
P17	Pleasant Plain - Contracting City	
P18	Pleasantville - Webb Shadle Memorial Library	
P19	Plover - Plover Public Library	
P20	Plymouth - Contracting City	
P21	Pocahontas - Pocahontas Public Library	
P22	Polk City - Polk City Community Library	
P23	Pomeroy - Pomeroy Public Library	
P24	Postville - Postville Public Library	
P25	Prairie City - Prairie City Public Library	
P26	Prairieburg - Contracting City	
P27	Prescott - Prescott Public Library	
P28	Preston - Preston Public Library	
P29	Primghar - Primghar Public Library	
P30	Pulaski - Contracting City	
Q1	Quasqueton - Contracting City	
Q2	Quimby - Quimby Public Library	
R1	Radcliffe - Radcliffe Public Library	570
R2	Rake - Rake Public Library	
R3	Ralston - Contracting City	
R4	Randalia - Contracting City	
R5	Randall - Contracting City	2,301
R6	Randolph - Randolph Public Library	
R7	Raymond - Contracting City	
R8	Readlyn - Readlyn Community Library	
R9	Reasnor - Contracting City	
R10	Red Oak - Red Oak Public Library	
R11	Redfield - Redfield Public Library	
R12	Reinbeck - Reinbeck Public Library	
R13	Rembrandt - Rembrandt Public Library	
R14	Remsen - Remsen Public Library	
R15	Renwick - Renwick Public Library	
R16	Rhodes - Contracting City	

R17	Riceville - Riceville Public Library	
R18	Richland - Richland Public Library	
R19	Rickardsville - Contracting City	
R20	Ringsted - Ringsted Public Library	
R21	Rippey - Rippey Public Library	
R22	River Valley High School - Library Media Center	
R23	Riverside - Contracting City	
R24	Robins - Contracting City	
R25	Rock Falls - Contracting City	
R26	Rock Rapids - Rock Rapids Public Library	
R27	Rock Valley - Rock Valley Public Library	
R28	Rockford - Rockford Public Library	
R29	Rockwell - Rockwell Public Library	
R30	Rockwell City - Rockwell City Public Library	
R31	Roland - Roland Public Library	1,032
R32	Rolfe - Rolfe Public Library	
R33	Rome - Contracting City	
R34	Rose Hill - Contracting City	
R35	Rowan - Rowan Public Library	
R36	Royal - Royal Public Library	
R37	Rudd - Rudd Public Library	
R38	Runnells - Runnells Community Library	
R39	Russell - Contracting City	
R40	Ruthven - Ruthven Public Library	
R41	Ryan - Contracting City	
	Subtotal of all P - R libraries (Click Save to calculate subtotal)	3,903

S Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

S1	Sabula - Krabbenhoft Public Library
S2	Sac City - Sac City Public Library
S3	Salem - Crew Public Library
S4	Salix - Contracting City
S5	Sanborn - Sanborn Public Library
S6	Scarville - Contracting City
S7	Schaller - Schaller Public Library
S8	Schleswig - Schleswig Public Library
S9	Scott Community College Library
S10	Scott County - Scott County Library System
S11	Scranton - Scranton Public Library
S12	Searsboro - Contracting City
S13	Sergeant Bluff - Sergeant Bluff Public/SchoolLibrary
S14	Seymour - Seymour Community Library
S15	Shannon City - Contracting City
S16	Sheffield - Sheffield Public Library
S17	Shelby - Contracting City
S18	Sheldahl - Contracting City

S19 Sheldon - Sheldon Public Library
S20 Shell Rock - Benny Gambaiani Public Library
S21 Shellsburg - Shellsburg Public Library
S22 Shenandoah - Shenandoah Public Library
S23 Shueyville - Contracting City
S24 Sibley - Sibley Public Library
S25 Sidney - Sidney Public Library
S26 Sigourney - Sigourney Public Library
S27 Silver City - Silver City Public Library
S28 Simpson Coll - Dunn Library
S29 Sioux Center - Sioux Center Public Library
S30 Sioux City - Sioux City Public Library
S31 Sioux Rapids - Sioux Rapids Memorial Library
S32 Slater - Slater Public Library 8
S33 Sloan - Sloan Public Library
S34 Solon - Solon Public Library
S35 Somers Public Library
S36 South English - South English Public Library
S37 South O'Brien High School - Library Media Center
S38 Southeastern Community College - West Burlington - Yohe Memorial
Library
S39 Southwestern Community College - Learning Resource Center
S40 Spencer - Spencer Public Library
S41 Spillville - Spillville Public Library
S42 Spirit Lake - Spirit Lake Public Library
S43 Spragueville - Contracting City
S44 Springbrook - Contracting City
S45 Springville - Springville Memorial Library
S46 St. Ambrose University - St. Ambrose Library
S47 St. Ansgar - Nissen Public Library
S48 St. Anthony - Contracting City
S49 St. Charles - St. Charles Public Library
S50 St. Donatus - Contracting City
S51 St. Olaf - Contracting City
S52 St. Paul - Contracting City
S53 Stacyville - Stacyville Public Library
S54 Stanhope - Stanhope Public Library 14
S55 Stanley - Contracting City
S56 Stanton - Stanton Public Library
S57 Stanwood - Stanwood Public Library
S58 State Center - Gutekunst Public Library
S59 Steamboat Rock - Steamboat Rock Public Library
S60 Stockport - Stockport Public Library
S61 Storm Lake - Storm Lake Public Library
S62 Story City - Bertha Bartlett Public Library
S63 Stout - Contracting City
S64 Stratford - Stratford Public Library
S65 Strawberry Point - Strawberry Point Public Library

- S66 Struble - Contracting City
- S67 Stuart - Stuart Public Library
- S68 Sully - Sully Community Library
- S69 Sumner - Sumner Public Library
- S70 Sutherland - General N.B. Baker Library
- S71 Swaledale - Swaledale Public Library
- S72 Swea City - Swea City Public Library
- S73 Swisher - Swisher Public Library
- Subtotal of all S libraries (Click Save to calculate subtotal)

22

T - V Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

- T1 Tabor - Tabor Public Library
- T2 Tama - Louise & Lucile Hink - Tama Public Library
- T3 Templeton - Contracting City
- T4 Tennant - Contracting City
- T5 Terril - Terril Public Library
- T6 Thayer - Contracting City
- T7 Thompson - Thompson Public Library
- T8 Thor - Contracting City
- T9 Thornburg - Contracting City
- T10 Thornton - Thornton Public Library
- T11 Tiffin - Springmier Community Library
- T12 Tipton - Tipton Public Library
- T13 Titonka - Titonka Public Library
- T14 Toledo - Toledo Public Library
- T15 Toronto - Contracting City
- T16 Traer - Traer Public Library
- T17 Treynor - Contracting City
- T18 Tripoli - Tripoli Public Library
- T19 Truro - Truro Public Library
- U1 Udell - Contracting City
- U2 Underwood - Contracting City
- U3 Union - Union Public Library
- U4 University Heights - Contracting City
- U5 University of Dubuque - Charles C. Meyers Library
- U6 University Park - Contracting City
- U7 Upper Iowa University - Henderson-Wilder Library
- U8 Urbana - Contracting City
- U9 Urbandale - Urbandale Public Library
- U10 Ute - Ute Public Library
- V1 Van Horne - Van Horne Public Library
- V2 Van Meter - Van Meter Public Library
- V3 Varina - Varina Public Library
- V4 Ventura - Ventura Public Library
- V5 Victor - Victor Public Library
- V6 Villisca - Villisca Public Library

V7	Vincent - Contracting City	
V8	Vinton - Vinton Public Library	
V9	Volga - Volga Public Library	
	Subtotal of all T - V libraries (Click Save to calculate subtotal)	0

W - Z Libraries

Do not include Interlibrary Loan (SILO) amounts on this form.

W1	Wadena - Wadena Public Library	
W2	Wahpeton - Contracting City	
W3	Walford - Contracting City	
W4	Walker - Contracting City	
W5	Wall Lake - Wall Lake Public Library	
W6	Wallingford - Contracting City	
W7	Walnut - Walnut Public Library	
W8	Wapello - Keck Memorial Library	
W9	Wartburg College - Vogel Library	
W10	Wartburg Theological Seminary - Reu Memorial Library	
W11	Washington - Washington Free Public Library	
W12	Washta - Washta Public Library	
W13	Waterloo - Waterloo Public Library	
W14	Waterville - Waterville Public Library	
W15	Waucoma - Waucoma Public Library	
W16	Waukee - Waukee Public Library	
W17	Waukon - Robey Memorial Library-Waukon	
W18	Waverly - Waverly Public Library	
W19	Wayland - Contracting City	
W20	Webb - Webb Public Library	
W21	Webster - Contracting City	
W22	Webster City - Kendall Young Library	200
W23	Wellman - Wellman-Scotfield Public Library	
W24	Wellsburg - Wellsburg Public Library	
W25	Welton - Contracting City	
W26	Wesley - Wesley Public Library	
W27	West Bend - West Bend Public Library	
W28	West Branch - West Branch Public Library	
W29	West Burlington - Contracting City	
W30	West Chester - Contracting City	
W31	West Des Moines - West Des Moines Public Library	
W32	West Liberty - West Liberty Public Library	
W33	West Okoboji - Contracting City	
W34	West Point - West Point Public Library	
W35	West Union - West Union Comm Lib	
W36	Western Iowa Tech Community College - Library	
W37	Westgate - Westgate Public Library	
W38	Westphalia - Contracting City	
W39	Westside - Westside Public Library	
W40	Westwood - Contracting City	

W41	What Cheer - What Cheer Public Library	
W42	Wheatland - Curtis Memorial Library	
W43	Whiting - Whiting Public Library	
W44	Whittemore - Whittemore Public Library	
W45	Whitten - Contracting City	
W46	Willey - Contracting City	
W47	William Penn University - Wilcox Library	
W48	Williams - Williams Public Library	86
W49	Williamsburg - Williamsburg Public Library	
W50	Williamson - Contracting City	
W51	Wilton - Wilton Public Library	
W52	Windsor Heights - Contracting City	
W53	Winfield - Winfield Public Library	
W54	Winterset - Winterset Public Library	3
W55	Winthrop - Winthrop Public Library	
W56	Wiota - Contracting City	
W57	Woden - Woden Public Library	
W58	Woodbine - Woodbine Carnegie Public Library	
W59	Woodbury County - Woodbury County Library	
W60	Woodward-Granger Middle/High School - Library	
W61	Woodward - Woodward Public Library	
W62	Woolstock - Contracting City	
W63	Wyoming - Wyoming Public Library	
Y1	Yale - Contracting City	
Y2	Yetter - Contracting City	
Z1	Zearing - Zearing Public Library	82
	Subtotal of all W - Z libraries (Click Save to calculate subtotal)	371

Verification

Do not include Interlibrary Loan (SILO) amounts on this form.

Due: July 31, 2017

Total number of items loaned to customers from other towns. (Click Save to calculate Total): 10,585

If a customer drops off an item to be returned to another participating library, you may claim actual postage costs to return the item. Do not include postage associated with Interlibrary Loans (SILO) on this form.

Open Access postage for items returned to other participating libraries: \$7.49

Date of Completion: 7/17/2017

Contact Person: Kolleen Taylor

E-mail: kolleen@storycity.lib.ia.us

Phone: (515) 733-2685

I certify that the above information is true and correct to the best of my knowledge. Yes

